

## HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

## BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high blue back drape, 3' high blue side drape, one 6' x 30" high blue draped table, two Limerick® chairs by Herman Miller, and one wastebasket. Booths 300 sqft or less will receive an identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

## EXHIBIT HALL CARPET

The exhibit area and aisles will be not carpeted. Flooring is recommended, but not required.

## DISCOUNT PRICE DEADLINE DATE

**Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by August 23, 2022 .**

## EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline FAQ page](#).

## SHOW SCHEDULE

### EXHIBITOR MOVE-IN

Tuesday	September 20, 2022	12:00 PM - 5:00 PM
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### EXHIBIT HOURS

Wednesday	September 21, 2022	7:30 AM - 6:30 PM
Thursday	September 22, 2022	7:30 AM - 11:00 AM

### EXHIBITOR MOVE-OUT

Thursday	September 22, 2022	11:00 AM - 4:00 PM
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**We will begin returning empty containers at the close of the show.**

**A message from the Louisiana Civil Engineering Conference & Show organizers: There is a strict policy against tearing down early. The show schedule has been created to ensure as much exhibitor exposure as possible and it is extremely disrespectful to conference participants as well as a threat to participant safety when exhibitors tear down while the exhibit hall is still open. We require that all exhibitors wait until after the doors are closed to the lunch hall (we estimate 11:00 AM) before beginning to tear down booths. Any exhibitor who is identified as tearing down prior to this time will not be invited back to participate in the show and will be fined a fee of \$500.00. Please plan your departure travel accordingly.**

## EXHIBITOR SERVICE HOURS

Our Exhibitor Services team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

**DISMANTLE AND MOVE-OUT INFORMATION**

All exhibitor materials must be removed from the exhibit facility by **Thursday, September 22, 2022 at 4:00 PM**. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by **Thursday, September 22, 2022 at 2:00 PM**. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

**POST SHOW PAPERWORK AND LABELS**

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

**EXCESSIVE TRASH AND BOOTH ABANDONMENT**

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.

**SERVICE CONTRACTOR CONTACTS / INFORMATION:****FREEMAN**

[Contact Us](#)

**FREEMAN EXHIBIT TRANSPORTATION**

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

**FREEMAN ONLINE®**

**Take advantage of discount pricing by ordering online at [FreemanOnline](#) by August 23, 2022.** Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the **"Create an Account"** link. To access Freeman Online without using the email link, visit [FreemanOnline](#).

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054.

**SHIPPING INFORMATION**

Warehouse Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Louisiana Civil Engineering Conference**

C/O Freeman

905 Sams Ave

New Orleans, LA 70123

Freeman will accept crated, boxed or skidded materials beginning **Friday, August 19, 2022**, at the above address. Material arriving after **September 15, 2022** will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Show Site Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Louisiana Civil Engineering Conference**

C/O Freeman

Pontchartrain Center

4545 Williams Blvd,

Kenner, LA 70065

Freeman will receive shipments at the exhibit facility beginning **Tuesday, September 20, 2022**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.**

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

#### **PURCHASE TERMS**

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, [click here](#).

#### **LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

#### **ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

**WE APPRECIATE YOUR BUSINESS!**

## **FREEMAN GENERAL INFORMATION**

### **TRANSLATION SERVICES**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

### **HELPFUL HINTS**

#### **SAVE MONEY**

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by **August 23, 2022**.

#### **AVOID DELAY**

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### **SAFETY TIPS**

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.



## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



### 1 *booth structure*

#### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

#### Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

### 2 *carpet*

#### Option 1 Rent

Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



### 3 *shipping*



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

### 4 *graphics*

#### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

#### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

### 5 *printing*



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

6

## ON SITE

### save energy



**Use Energy**  
Star-rated equipment  
for audio-visual  
equipment and  
monitors.



**Power down.** Turn off  
equipment at the end  
of each day.



**Light up your booth**  
with CFLs, LEDs, or  
other energy-  
efficient lighting.



## MOVE OUT

### train your team

Educate your installation  
and dismantling teams  
about **recycling and  
donation processes.**



8

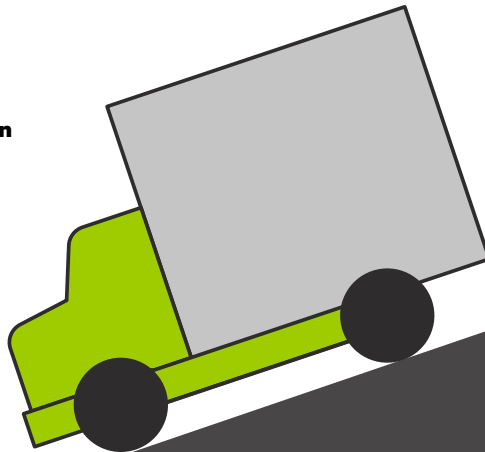
### shipping out

#### **Pack in, pack out.**

Leave no traces on show site.

#### **Join a caravan.**

If you're shipping directly to another  
show, ask **Freeman Transportation**  
**about joining a caravan** to your  
next show.



### leftover materials

#### **Remember to label.**

Clearly **label recyclable leftover  
material** for disposal.

#### **Donate the rest.**

Ask the Freeman Exhibitors Services  
desk about local donation programs.

#### **TYPICALLY\* DONATE-ABLE**

**Furniture:** Purchased items  
Home furnishing: Décor  
staging materials

**Unused raw materials:** Plywood,  
subflooring, non-laminate wood

**Flooring:** 100 square feet of  
flooring. Excludes carpet.

**Left over giveaways:** Pens, pads  
of paper, sunglasses, USBs, etc., left  
over in your promotional giveaway

#### **TYPICALLY\* RECYCLABLE**

**Cardboard:** Used for signs or  
shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic  
banding used to secure shipments;  
water/soda bottles; plexiglass  
(acrylics) clear, smoked, or tinted;  
Visqueen used to protect flooring

**Metal:** Aluminum cans/  
steel banding

**Paper:** Fliers, brochures, programs,  
tickets, office paper, newspaper,  
magazines, paperboard

**Wood:** Non-laminate wood

FREEMAN

FREEMAN.COM

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/514274>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

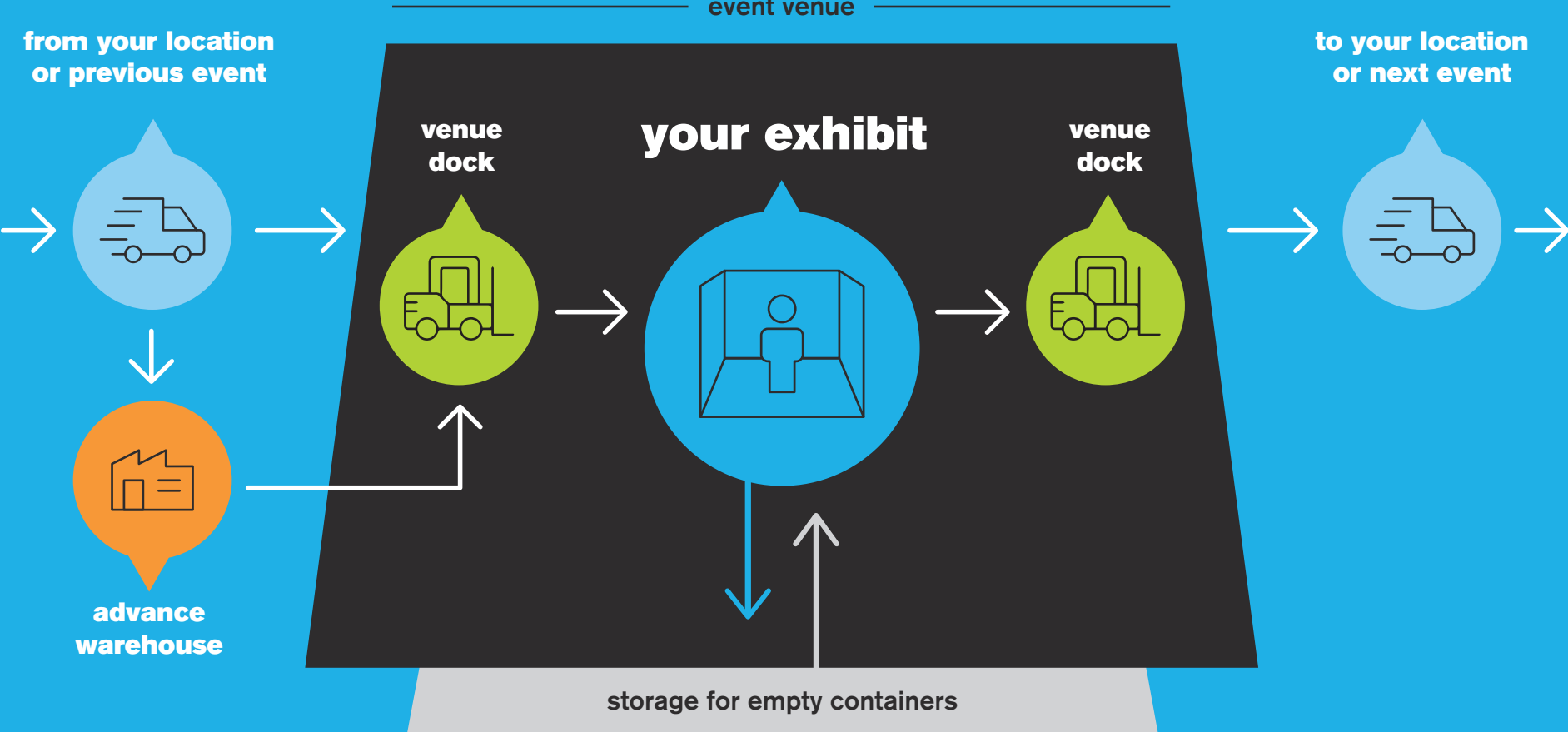
*before event*

*during the event*

*after event*

from your location  
or previous event

to your location  
or next event



*advance warehouse*

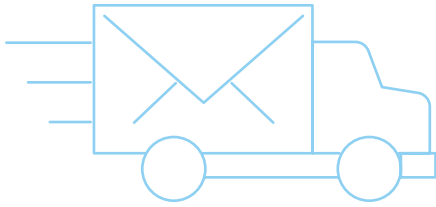
where exhibit materials are  
stored before an event

*shipping*

transport to the venue's shipping  
dock then from the shipping dock to  
the next event or customer location

*material handling*

move items from the dock, to the  
exhibit, back to the dock after the show



# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

## The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



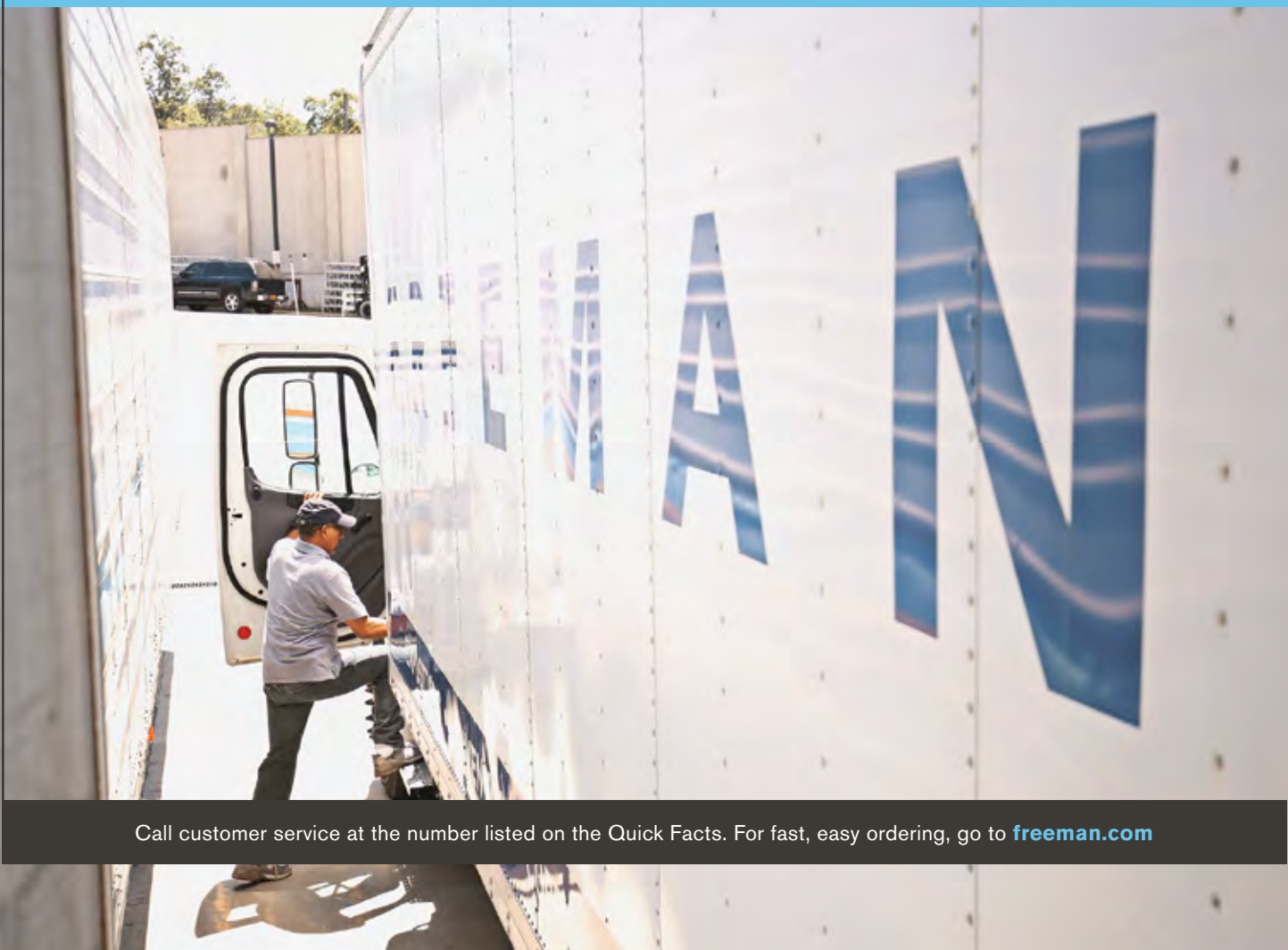
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)



## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

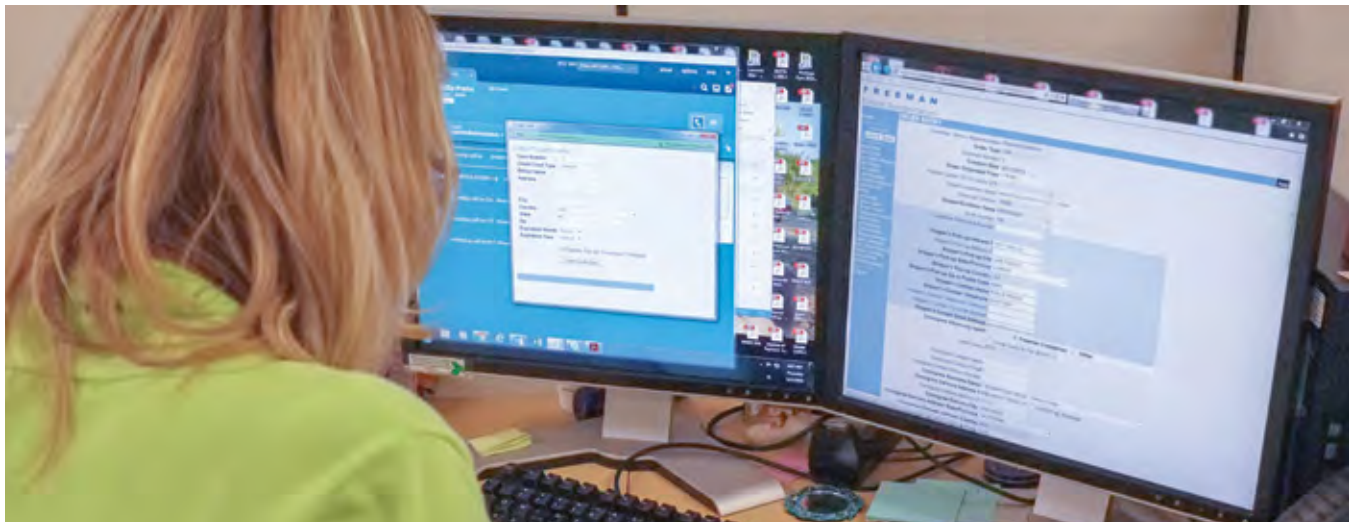
### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**







(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE  
SHIPPING YOUR EXHIBIT MATERIALS BY  
FREEMAN EXHIBIT TRANSPORTATION

exhibit transportation

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## EXHIBIT TRANSPORTATION

### TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  
(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

### COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

#### PICK UP INFORMATION

Requested Pick Up Date: \_\_\_\_\_

SHIPPER NAME \_\_\_\_\_

SHIPPER ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(City) (State) (Zip Code)

#### DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**

**Freeman / Exhibiting Company Name / Booth #**

**Louisiana Civil Engineering Conference**

C/O: Freeman

905 Sams Ave

New Orleans, LA 70123

**MUST BE DELIVERED BY SEPTEMBER 13, 2022**

- ☐ I will be shipping to **SHOW SITE**

**Freeman / Exhibiting Company Name / Booth #**

**Louisiana Civil Engineering Conference**

C/O: Freeman

Pontchartrain Center

4545 Williams Blvd

Kenner, LA 70065

**CANNOT BE DELIVERED BEFORE SEPTEMBER 20, 2022**

#### TYPE OF SERVICE

- ☐ Next Day Air: Delivery next business day by 5:00 PM
- ☐ Second Day Air: Delivery second business day by 5:00 PM
- ☐ 3-5 Day Service: Delivery within 3 - 5 business days
- ☐ Declared Value \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- ☐ Standard Ground: Dependent on distance
- ☐ Expedited Ground: Tailored to specific requirements
- ☐ Specialized: Pad wrapped, uncrated, truck load

### SHIPPING INFORMATION

#### Items to be shipped

Number of Pieces	Est. Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet (color _____)	_____
____ Other ( _____ )	_____
____ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE: Shipments will be weighed and measured prior to delivery.**

### OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of Labels : \_\_\_\_\_

### FAX THIS COMPLETED FORM VIA:

#### E-mail:

**[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)**

**or**

**Fax: (469) 621-5810**

**A TRANSPORTATION SPECIALIST  
WILL CALL YOU TO CONFIRM  
RECEIPT OF SHIPMENT REQUEST  
AND FINALIZE DETAILS.**

**SHOW #** (514274) \_\_\_\_\_

# WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN®

# material handling simplified

**Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.**

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

## It's just easier!



### MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

### RATES

**Material Handling**..... \$ 1.61 per pound

Rate applies to shipments sent to either the warehouse or directly to show site.

**Material Handling - After Deadline** ..... \$ 2.01 per pound

Rate applies to shipments arriving at the warehouse after September 13, 2022.

**Material Handling - 10 lbs and under** ..... Free of Charge

This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

### IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

#### Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **August 22, 2022**.
- Warehouse address: **Exhibiting Company Name / Booth #**  
**Louisiana Civil Engineering - Conf Sep 2022**  
**C/O Freeman**  
**905 Sams Ave**  
**New Orleans, LA 70123**
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

#### Show Site:

- Show site receiving begins on **September 20, 2022**.
- Show Site address: **Exhibiting Company Name / Booth #**  
**Louisiana Civil Engineering - Conf Sep 2022**  
**Facility Name**  
**C/O Freeman**  
**4545 Williams Blvd**  
**Kenner, LA 70065**

#### Outbound:

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.



(888) 508-5054

Fax: (469) 621-5612

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#)

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

**EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.**

### SHIPPING INFORMATION

**SHIP TO:** COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**BILL TO:** ☐ Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

### METHOD OF SHIPMENT

**Select a Carrier:**

☐ **Freeman Exhibit Transportation**

☐ **Other Carrier**

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

**Select a Level of Service:**

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

**Select Shipment Options (if applicable)**

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

**Select Desired Number of Labels:** \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

outbound shipping

Freeman<sup>1</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: AUGUST 22, 2022**

**DEADLINE DATE IS: SEPTEMBER 13, 2022**

TO: \_\_\_\_\_

EXHIBITOR NAME

**C/O:** Freeman

905 Sams Ave

New Orleans, LA 70123

**WAREHOUSE**

(514274)

**EVENT:** Louisiana Civil Engineering Conference

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

Freeman<sup>1</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: AUGUST 22, 2022**

**DEADLINE DATE IS: SEPTEMBER 13, 2022**

TO: \_\_\_\_\_

EXHIBITOR NAME

**C/O:** Freeman

905 Sams Ave

New Orleans, LA 70123

**WAREHOUSE**

(514274)

**EVENT:** Louisiana Civil Engineering Conference

**BOOTH NO:** \_\_\_\_\_ **NO.** \_\_\_\_\_ **OF** \_\_\_\_\_ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.



Freeman<sup>7</sup>

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE SEPTEMBER 20, 2022***

TO:

*EXHIBITOR NAME*

**C/O: Freeman  
Pontchartrain Center  
4545 Williams Blvd  
Kenner, LA 70065**

**SHOW SITE**

(514274)

**EVENT: Louisiana Civil Engineering Conference**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

Freeman<sup>7</sup>

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE SEPTEMBER 20, 2022***

TO:

*EXHIBITOR NAME*

**C/O: Freeman  
Pontchartrain Center  
4545 Williams Blvd  
Kenner, LA 70065**

**SHOW SITE**

(514274)

**EVENT: Louisiana Civil Engineering Conference**

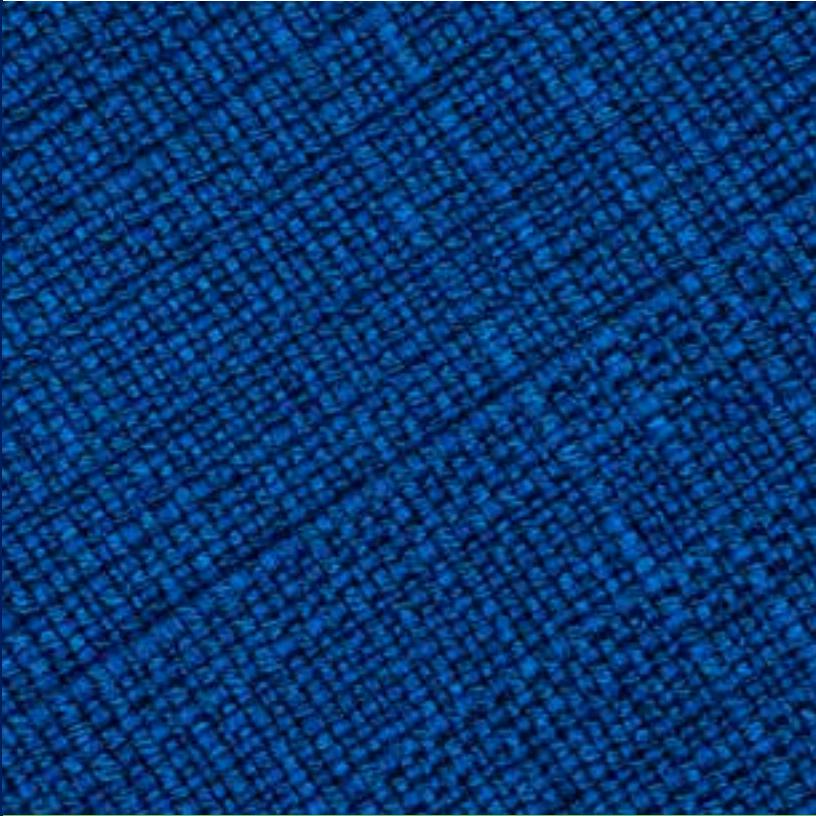
**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

# Exhibitor support

Visit us at [freeman.com](http://freeman.com) or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.



# Furnishings Brochure



# Comfortable and Safe Networking

## Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed **Freeman SafeConnect**. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at [Freeman.com](https://freeman.com)



## Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16  
Side Tables | pg 28  
Dividers | pg 57  
Greenery | pg 48



# Top Design Tips

for Tradeshow Booths.



## Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit [freeman.com/store](https://freeman.com/store).



**The Showcase 10'x10' booth package** is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

Shown here with Zoey Barstools

**The Cinematic 10'x20' booth package** is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.

Shown here with Banana Barstools



**The Gather 10'x10' booth package** turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and Sydney Power Cocktail Table

# Power Up In Style.

Denotes Powered Products



## Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



**HEDGE**  
**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



**NAPLES**  
**830121**  
**Naples Sofa, Powered**  
(black vinyl)  
87"L 30"D 33.25"H



POWERED  
DETAIL

**NAPLES**  
**810120**  
**Naples Chair, Powered**  
(black vinyl)  
36"L 30"D 33.25"H



**NAPLES**  
**830122**  
**Naples Loveseat, Powered**  
(black vinyl)  
62"L 30"D 33.25"H



## Powered Tables

Use  
**Ventura 6'**  
**Bar or Café Tables**  
in your design to  
facilitate conversations  
while social  
distancing.



A.



**Ventura Powered**  
**Bar Tables**  
72.25"L 26.25"D 42"H  
(silver frame)  
**A) 820950** (black top)  
**B) 820955** (white top)



POWERED  
DETAIL



B.



**Ventura Powered**  
**Café Tables**  
72.25"L 26.25"D 30"H  
(silver frame)  
**C) 820964** (black top)  
**D) 820965** (white top)



POWERED  
DETAIL




C.

D.


**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Take Charge.

Denotes Powered Products 

## Powered Tables


Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

**SYDNEY**   
**Sydney Powered Cocktail Tables**  
48"L 26"D 18"H (brushed steel)  
**E) 82073** (white)  
**F) 82076** (black)



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Pedestals

Denotes AC and USB charging outlets 



**Powered Locking Pedestal**  
(white)  
**A) 85061** 24"L 24"D 36"H  
**B) 85063** 24"L 24"D 42"H (black)  
**C) 85060** 24"L 24"D 36"H  
**D) 85062** 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

## Powered Tech Desk



**A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H



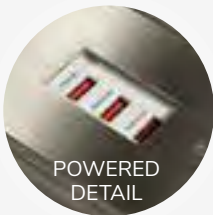
# Take Charge.

Denotes Powered Products



## Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.



**A) 81039 Tech Tablet Chair**  
(gray vinyl, white metal tablet, chrome base)  
30.5"L 29"D 33.5"H  
**B) 81038 Tech Chair, No Tablet**



B.

A.



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Poducts

Denotes AC and USB charging outlets



## Wireless Charging Table



POWERED  
DETAIL

**820710 Wireless Charging Table, Powered**  
(white, AC plug-in)  
20"L 20"D 18"H  
Mobile devices must have Qi wireless charging capability.



## Village Charging Hub



**8502 Village Charging Hub**  
(cream)  
12"L 12"D 28.25"H



POWERED  
DETAIL

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



# Soft Seating

## Create Engaging Booth Environments

VALENCIA

**810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

HEDGE

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



Valencia Sofa & Chair 10'x10' Booth

A.



B.



VALENCIA

**A) 810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**B) 83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

## Soft Seating Collections

A.



B.



C.



BAJA

**A) 83019 Sofa**  
(white vinyl)  
86"L 28"D 30"H

**B) 81050 Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**C) 83020 Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H

A.



B.



STERLING

**A) 8309 Sofa**  
(gray fabric)  
82"L 33.5"D 32"H

**B) 81037 Chair**  
(gray fabric)  
33"L 33.5"D 32"H

A.



B.



C.




KEY LARGO

**A) 830951 Sofa**  
(black fabric)  
79"L 35"D 34"H

**B) 810950 Chair**  
(black fabric)  
35"L 35"D 34"H

**C) 830950 Loveseat**  
(black fabric)  
57"L 35"D 34"H

# Soft Seating

Denotes Powered Products 

## Create Engaging Booth Environments



**HEDGE**  
**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H

**SWANSON**  
**810875 Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H


**PALM BEACH**  
**83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth



**PALM BEACH**  
**83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

## Soft Seating Collections

Available in Power 



A.



B.

**ALLEGRO**  
**A) 81019 Chair**  
(blue fabric)  
36"L 34.5"D 30"H  
**B) 83015 Sofa**  
(blue fabric)  
73"L 34.5"D 30"H



A.



B.

**FAIRFAX**  
**A) 830949 Sofa**  
(white vinyl, brushed metal)  
62"L 26"D 30"H  
**B) 810949 Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



B.



A.



C.

**NAPLES**   
**A) 810119 Chair**  
(black vinyl)  
36"L 30"D 33.25"H  
**810120** (Powered)  
**B) 830119 Sofa**  
(black vinyl)  
87"L 30"D 33.25"H  
**830121** (Powered)  
**C) 830120 Loveseat**  
(black vinyl)  
62"L 30"D 33.25"H  
**830122** (Powered)



# Accent Chairs

## Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



**81034**  
**Bowery Swivel Chair**  
(ochre fabric, chrome)  
29.75"L 31"D 27.25"H



**810875**  
**Swanson Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H



**810874**  
**La Brea Chair**  
(charcoal gray, fabric)  
35"L 27"D 40"H



**810145**  
**Wentworth Chair**  
(brown vinyl)  
32.1"L 26"D 31.5"H

## Meeting & Stage Chairs



**Marina Chair**  
17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)



**810948**  
**Meeting Chair**  
25.5"L 23.5"D 34"H  
(white vinyl)

# Accent Chairs

## Accent Chair Styles



**Madrid**  
**810816 Chair**  
(white, chrome)  
30"L 30"D 31"H



**Montreal**  
**81031 Chair**  
(blue, black metal)  
30"L 23.25"D 30"H



Accent Tables | pg 26



**Lena**  
**81036 Chair**  
(moss green leather, bronze)  
27"L 25"D 31"H



**810949**  
**Fairfax Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



C.



A.



B.



D.



E.



F.

**A) 810151**  
**Munich Armless Chair**  
(gray fabric)  
22.5"L 27"D 28.5"H

**B) 81035**  
**Century Chair**  
(gray velvet)  
30"L 30"D 31"H

**C) 81024**  
**Atherton Chair**  
(distressed brown leather, blackened steel)  
27"L 31"D 30"H

**D) 810947**  
**Pro Executive Guest Chair**  
(black vinyl)  
24"L 26"D 36"H

**E) 81032**  
**Pasadena Chair**  
(white molded plastic w/ chrome tower base)  
27"L 25"D 26"H

**F) 81037**  
**Sterling Chair**  
(gray fabric)  
33"L 33.5"D 32"H

# Group Seating

## Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

ZENITH

A) 810851 Chair

(white, chrome)

18.25"L 22"D 32"H

B) 820241 Madison Hydraulic Café Table

(chrome base, gray acajou top)

30"RND 29"H



LAGUNA

C) 810861 Chair

(maple, chrome)

18"L 19"D 34"H

D) 8201223 Round Café Table

(white laminate top, chrome hydraulic base)

30" RND 29"H



MALBA

20"L 20"D 32"H

A) 810131 Chair

(gray)

B) 810130 Chair

(green)



A. MARINA

17.5"L 19.5"D 35"H

A) 810164

(white vinyl)

B) 810160

(black vinyl)

C) 810161

(brown fabric)

D) 810162

(ocean blue fabric)

E) 810163

(red fabric)



B. C. D. E.



## Styles & Shapes

A. B. C.



D. E. F.



- A) 810846 Christopher Chair

(white vinyl, chrome)

17"L 19"D 35"H
- B) 810841 Rustique Chair w/arms

(gunmetal)

20"L 18"D 31"H
- C) 81093 Lucent Chair

(frosted, acrylic)

19.5"L 19.75"D 32.5"H
- D) 71089 Diamond Side Chair

(black)

21"W X 23"L X 32"H
- E) 71090 Diamond Arm Chair

(black)

20"W X 21"L X 33"H
- F) 810837 Razor Armless Chair

(white)

15.38"L 15.5"D 30.5"H
- G) 81083 Blade Chair

(sky blue)

20.5"L 19"D 30.5"H
- H) 81082 Blade Chair

(red)

20.5"L 19"D 30.5"H

G. H.



## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) 210108 LIMERICK® Chair BY HERMAN MILLER™  
(gray) 18"W X 17.75"L X 33"H



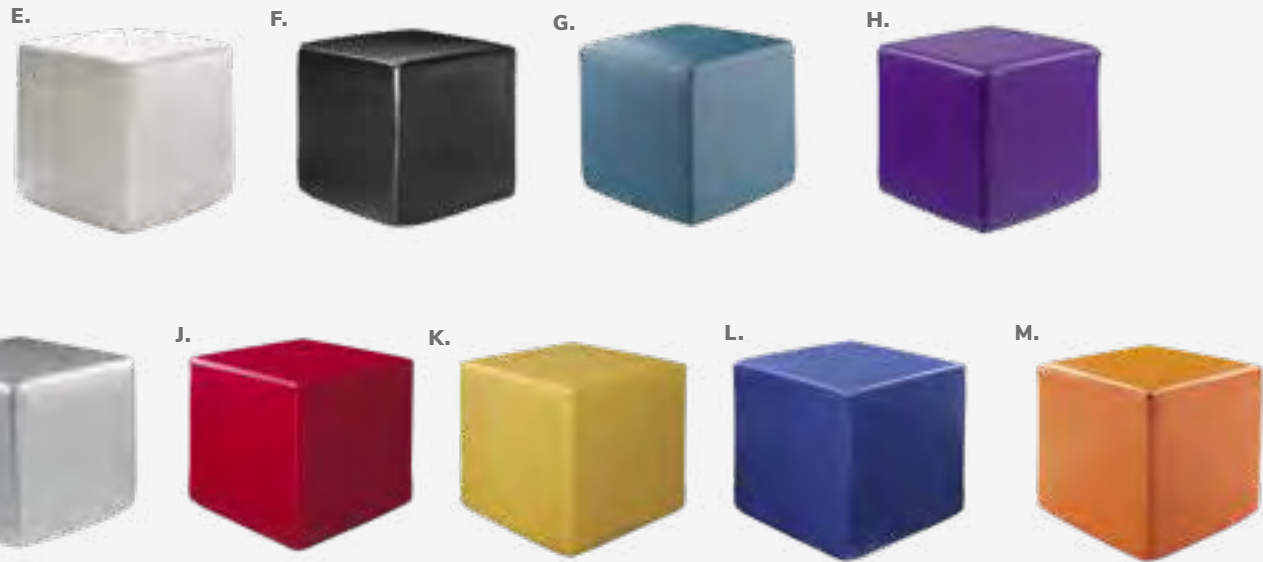


# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)
- E) 81531 (white vinyl)
- F) 81530 (black vinyl)
- G) 81532 (steel blue vinyl)
- H) 81534 (purple vinyl)
- I) 81533 (silver vinyl)
- J) 81519 (red vinyl)
- K) 81517 (yellow vinyl)
- L) 81518 (blue vinyl)
- M) 81525 (orange vinyl)



## Beverly Bench Ottomans



- Beverly Bench**  
60"L 20"D 18"H
- A) 81556 (white vinyl)
  - B) 81550 (black vinyl)
  - C) 81552 (gray fabric)
  - D) 81555 (red fabric)
  - E) 81554 (ocean blue fabric)
  - F) 81553 (linen fabric)
  - G) 81551 (brown fabric)

## Styles & Shapes



- ENDLESS Square**  
34"L 34"D 15"H
- A) 815123 (black)
  - B) 815122 (white)
- ENDLESS Curved**  
60.5"L 37.5"D 15"H
- C) 815952 (black)
  - D) 815953 (white)



- E) 82074**  
**Regis Bench**  
(brushed metal)  
47"L 15.5"D 16"H

# Ottomans

## Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) 81567 (orange fabric)
- B) 81563 (olive green fabric)
- C) 81569 (white vinyl)
- D) 81560 (black vinyl)
- E) 81561 (ocean blue fabric)
- F) 81562 (brown fabric)
- G) 81564 (gray fabric)
- H) 81565 (linen fabric)
- I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- K) 81570 (yellow fabric)



## Marche Swivel Ottomans



### Marche Swivel Ottomans

17" RND 18"H

- A) 815150 (white vinyl)
- B) 815154 (red fabric)
- C) 81539 (Ivory Faux Sheep Fur)
- D) 815158 (pear yellow fabric)
- E) 815156 (plum fabric)
- F) 815159 (blue fabric)
- G) 815151 (gray fabric)
- H) 815155 (rose quartz fabric)
- I) 815152 (linen fabric)
- J) 815153 (raspberry fabric)
- K) 815157 (meadow green fabric)
- L) 815160 (orange fabric)
- M) 81543 (black vinyl)
- N) 81540 (forest green vinyl)
- O) 81541 (teal velvet)
- P) 81542 (distressed brown vinyl)



# Accent Tables

## Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.



MESA

- A) 820135 End Table**  
20.5"RND 21.25"H (wood top, bronze)
- B) 820132 Cocktail Table**  
32.25"RND 17.25"H (wood top, bronze)
- C) 820134 End Table**  
24"RND 21.25"H (glass top, bronze)
- D) 820131 Cocktail Table**  
36"RND 17.25"H (glass top, bronze)
- E) 820133 End Table**  
20.5"RND 21.25"H (black top, bronze)
- F) 820130 Cocktail Table**  
32.25"RND 17.25"H (black top, bronze)

## Styles & Shapes



### ALONDRA

- Cocktail Table**  
47"L 24"D 16"H
- A) 820250** (glass, chrome)
- B) 820251** (wood, chrome)
- End Table**  
20"L 20"D 20"H
- C) 820252** (glass, chrome)
- D) 820253** (wood, chrome)

### GEO

- Cocktail Table**  
50"L 22"D 16"H
- A) 82034** (glass, chrome)
- B) 82027** (wood, black)
- End Table**  
26"L 26"D 20"H
- C) 82035** (glass, chrome)
- D) 82028** (wood, black)

# Accent Tables

## Tables and Meeting Rooms

### TAOS SIDE TABLES

15.75"L 15.75"D 24"H  
**A) 820322**  
(white top, bronze)  
**B) 820320**  
(black top, bronze)  
**C) 820321**  
(wood top, bronze)



### SEDONA SIDE TABLE

15.75"L 15.75"D 24"H  
**D) 820312**  
(white top, bronze)  
**E) 820310**  
(black top, bronze)  
**F) 820311**  
(wood top, bronze)



## Styles & Shapes



Available in Power

### SYDNEY

**Cocktail Tables**  
(brushed steel)  
48"L 26"D 18"H  
**A) 82053** (white)  
**82073** (powered)  
**B) 82052** (black)  
**82076** (powered)  
**C) 82077** (blue)  
**D) 82078** (wood)

**End Tables**  
27"L 23"D 22"H  
**E) 82055** (white)  
**F) 82054** (black)  
**G) 82079** (blue)  
**H) 82080** (wood)

### REGIS

(brushed metal)  
**I) 82074 Bench Table**  
47"L 15.5"D 16"H  
**J) 82075 End Table**  
16"L 15.5"D 16.5"H

### SILVERADO

(glass, chrome)  
**K) 82015 End Table**  
24" RND 22"H  
**L) 82014 Cocktail Table**  
36" RND 17"H

### WIRELESS

**M) Charging Table, Powered**  
**N) 820710**  
(white, AC plug-in)  
20"L 20"D 18"H

### AURA

**Round Table**  
**N) 820844**  
(white metal)  
15" Round 22"H



# Café Tables



**A) 820940 Blue Hydraulic Café Table**  
(chrome base, blue top) 30" RND 29"H  
**B) 810131 Malba Chair**  
(gray) 20"L 20"D 32"H



**A) 820241 Madison Hydraulic Café Table**  
(chrome base, gray acajou top) 30" RND 29"H  
**B) 810130 Malba Chair**  
(green) 20"L 20"D 32"H



**85030 7' Boxwood Hedge**  
36.5"L 12"D 84"H

**30" Round Café Table**  
**A) 820941 Standard Black Base** (blue top) 30" RND 29"H  
**B) 81093 Lucent Chair** (frosted, acrylic) 19.5"L 19.75"D 32.5"H



**A) 8201233 Hydraulic Cafe Table**  
(orange top, chrome) 30" RND 29"H  
**B) 810861 Laguna Chair**  
(maple, chrome) 18"L 19"D 34"H

## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Café Tables

**Standard Black Base**  
30" RND 29"H

**A) 8201220** (white)  
also available  
**820265** (Madison/gray acajou)  
**820941** (blue)  
**820943** (wood)  
**8201236** (black)  
**8201235** (brushed gunmetal)  
**8201239** (brushed yellow)  
**8201237** (green)  
**8201238** (orange)

36" RND 29"H  
**8201243** (black)

### Café Tables

**Hydraulic Chrome Base**  
30" RND 29"H

**B) 820923** (graphite nebula)  
also available  
**8201208** (maple)  
**820921** (red)  
**820940** (blue)  
**820942** (wood)  
**8201223** (white)  
**8201231** (black)  
**8201230** (brushed gunmetal)  
**8201234** (brushed yellow)  
**8201232** (green)  
**8201233** (orange)

36" RND 29"H  
**820126** (white)  
**8201209** (graphite nebula)  
**8201206** (maple)  
**8201242** (black)

## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



**C) 72063 Chelsea Butcher Block-Top Café Table**  
(oak) 30" RND 30"H  
also available  
**72064** 36" RND 30"H

**D) 810164 Marina Chair**  
(white vinyl) 17.5"L 19.5"D 35"H

**E) 72069 Soho Black-Top Café Table**  
(black) 24" RND 30"H  
also available  
**72067** 36" RND 30"H | **72066** 18" RND 18"H

**F) 81082 Blade Chair**  
(red) 20.5"L 19"D 30.5"H



# Bar Tables

**A) 8201222 30" Round Bar Table**  
(white top, chrome hydraulic base) 30" RND 45"H  
**B) 81080 Blade Barstool** (red) 20.5"L 20.125"D 40.5"H



**C) 8201226 Rustique Square Metal Bar Table**  
(gunmetal) 23.75"L 23.75"D 41.25"H  
**D) 810839 Rustique Barstool**  
(gunmetal) 13"L 13"D 30"H



**E) 820930 30" Round Bar Table**  
(blue top, chrome hydraulic base) 30" RND 45"H  
**F) 810860 Laguna Barstool** (maple, chrome) 18"L 20"D 47"H



**G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base**  
(Madison/gray acajou) 30" RND 45"H  
**H) 810848 Christopher Barstool** (white vinyl, chrome) 19"L 15"D 41"H



## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Bar Tables Standard Black Base 30" RND 42"H

**A) 8201221** (white)  
**B) 820919** (brushed yellow)  
also available  
**820264**  
(Madison/gray acajou)  
**820915** (brushed gunmetal)  
**820916** (black)  
**820917** (green)  
**820918** (orange)  
**820931** (blue)  
**820933** (wood)

36" RND 42"H  
**8201241** (black)

### Bar Tables Hydraulic Chrome Base 30" RND 45"H

**C) 820920** (red)  
also available  
**8201207** (maple)  
**820922**  
(graphite nebula)  
**820910** (brushed gunmetal)  
**820911** (black)  
**820912** (green)  
**820913** (orange)  
**820914** (brushed yellow)  
**820930** (blue)  
**820932** (wood)  
**8201236** (black)

36" RND 45"H  
**820125** (white)  
**8201211** (graphite nebula)  
**8201205** (maple)  
**8201240** (black)

## Style & Design

Choose from a variety of table top colors and styles for the perfect look.



**C) 720163 Chelsea Butcher Block-Top Bistro Table**  
(oak) 30" RND 42"H  
also available  
**720164** 36" RND 42"H

**D) 81092 Lucent Barstool**  
(frosted, acrylic) 22"L 22.5"D 45.5"H

**E) 72070 Soho Black-Top Bistro Table**  
(black) 24" RND 42"H  
also available  
**72068** 36" RND 42"H

**F) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



# Barstools

## LIFT Barstools

15" RND 23–33.5"H  
A) 810870 (white vinyl)  
B) 810873 (red vinyl)  
C) 810871 (black vinyl)  
D) 810872 (gray vinyl)



## Marina Barstools



**Marina Barstools**  
21"L17.5"D41.5"H

A) 81026 (ocean blue fabric)  
B) 81028 (brown fabric)  
C) 81029 (red fabric)  
D) 81030 (white vinyl)  
E) 81027 (black vinyl)

All frames brushed metal.



# Barstools

## Mix & Match

**A) 810840**  
**Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H

**Banana Barstools**  
21"L 22"D 41.75"H  
**B) 810104** (black, chrome)  
**C) 810103** (white, chrome)

**D) 810848**  
**Christopher Barstool**  
(white vinyl, chrome)  
19"L 15"D 41"H

**E) 810202**  
**Shark Barstool**  
(white, chrome)  
22"L 19"D 34-44"H

**F) 810850**  
**Zenith Barstool**  
(white, chrome)  
19"L 20"D 44"H

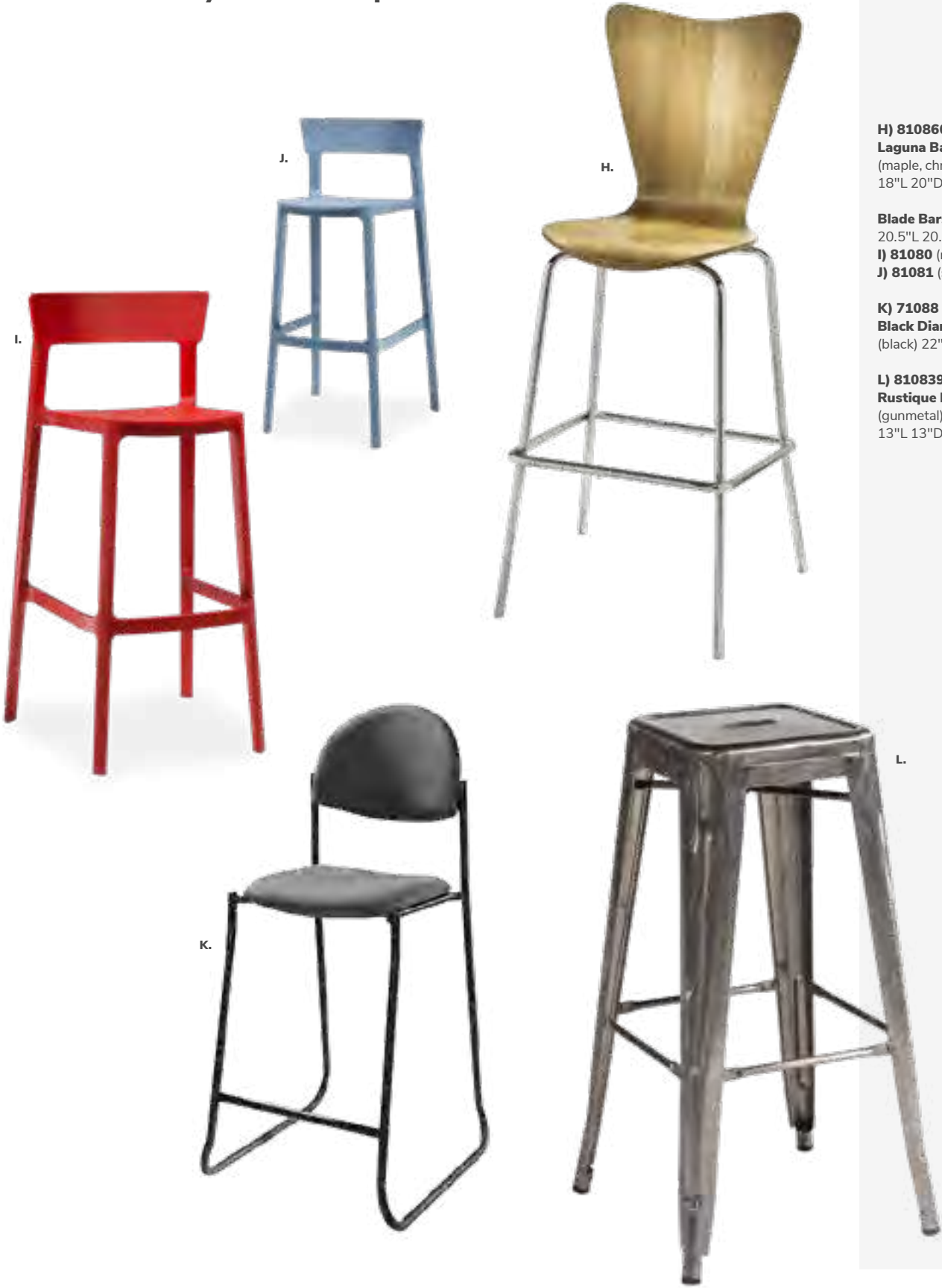
**G) 81092**  
**Lucent Barstool**  
(frosted, acrylic)  
22"L 22.5"D 45.5"H

**210109 LIMERICK®**  
**Stool BY HERMAN MILLER™**  
(white) 18" X 17.75"L X 44"H

**720163**  
**Butcher Block-Top Bistro**  
(oak) 30"L RND 42"H  
also available  
**720164** 36" RND 42"H



## Barstools Styles & Shapes



**H) 810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

**Blade Barstool**  
20.5"L 20.125"D 40.5"H  
**I) 81080** (red)  
**J) 81081** (sky blue)

**K) 71088**  
**Black Diamond Stool**  
(black) 22"W X 18"L X 46"H

**L) 810839**  
**Rustique Barstool**  
(gunmetal)  
13"L 13"D 30"H

# Conference Tables

## 42" Round Conference Table

42"RND 29"H  
A) 820708 (white laminate)  
B) 820260 (Madison/gray acajou)  
C) 8201244 (black top, black)



**Atomic Round Tables**  
(glass, chrome)  
8201225 42" RND 30"H  
8201224 36" RND 30"H

**Pro Executive Mid Back Chair**  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



# Geo Tables



**Geo Rectangular Tables**  
60"L 36"D 29"H  
E) 82041 (glass, black)  
F) 82051 (glass, chrome)

**Geo Rounded Square Tables**  
42"L 42"D 29"H  
G) 82044 (glass, chrome)  
H) 82043 (glass, black)

# Work Space



I) 820706 Work Table  
(white laminate, white)  
48"L 24"D 30"H



# Conference Tables

## Madison

(Madison/gray acajou)  
**A) 820261 5' Table**  
60"L 48"D 29"H

**B) 820262 8' Table**  
96"L 60"D 29"H

**C) 820263 10' Table**  
120"L 48"D 29"H

A.



B.



C.



**810175 Genesis Chair**  
(black fabric, black)  
27.5"L 27.5"D 40-43.5"H Adjustable.

## Black Rectangular Conference Table

A.



B.



C.



**810170 Cupertino Mid Back Chair**  
(black vinyl, chrome)  
27"L 30.5"D 40-43"H Adjustable.

**Black Rectangular Conference Table**  
(black top, silver)

**A) 8203 5' Table**  
60"L 48"D 29"H  
**8204 Powered**

**B) 8205 8' Table**  
96"L 48"D 29"H  
**8206 Powered**

**C) 8201 10' Table**  
120"L 48"D 29"H  
**8202 Powered**

# Executive Seating

Pro Executive High Back Chair  
25"L 24"D 48"H  
A) 810844 (white vinyl)  
B) 810946 (black vinyl)  
Adjustable height



Cupertino Mid Back Chair  
A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.  
Genesis Chair  
B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Pro Executive Mid Back Chair  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



Pro Executive Guest Chair  
24"L 22"D 36"H  
810947 (black vinyl)



Task Stool  
810135 (black fabric)  
27.5"L 27.5"D 32.75"-40.25"H  
Adjustable height



## Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

### Table Top Options



Colors not available in all table options. Please check options listed to the right.

Denotes AC and USB charging outlets



POWERED  
DETAIL

## Bar Tables



Ventura Powered Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
A) 820950 (black top)  
B) 820955 (white top)

Ventura Communal Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
Maple Top  
B) 820954 (solid)  
820951 (grommets)  
White Top  
C) 820953 (grommets)  
820956 (solid)  
Black Top  
820952 (solid)

## Café Tables



Ventura Powered Café Tables  
(silver frame)  
72.25"L 26.25"D 30"H  
A) 820964 (black top)  
B) 820965 (white top)

Ventura Communal Café Tables (silver frame)  
72.25"L 26.25"D 30"H  
Maple Top  
C) 820963 (solid)  
820960 (grommets)  
White Top  
D) 820961 (grommets)  
820966 (solid)  
Black Top  
E) 820962 (solid)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Office Essentials



A.  
DESK BACK

B.



DESK FRONT

## MADISON

- A) 84075 Madison Executive Desk  
(gray acajou) 60"L 30"D 29"H
- B) 810844 Pro Executive High Back Chair  
(white classic vinyl) 25"L 24"D 48"H Adjustable

## Tech Powered Desk



A. ⚡



C.

B. ⚡



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes AC and USB charging outlets ⚡

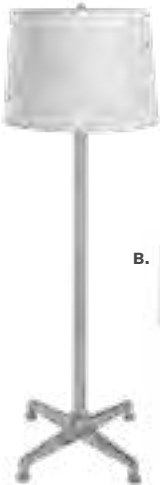
- A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet  
(black metal, laminate) 60"L 30"D 30"H

- B) 84084 Tech Desk, Powered  
(black metal, laminate) 60"L 30"D 30"H

- C) 84080 3 Drawer File Cabinet on Castors  
(black metal, laminate) 16"L 20"D 28"H

## Lighting & Shelving

A.



B.



C.



D.



## ACCENT LAMPS

- Mason Lamps  
(brushed silver)
- A) 850708 Floor Lamp  
18" RND 55"H
  - B) 850707 Table Lamp  
16" RND 26"H

## SHELVING

- C) 85020 Posh Shelving  
(chrome, acrylic) 36"L 18"D 72"H
- D) 84078 Madison Bookcase  
(gray acajou) 36"L 12"D 72"H



# Show Essentials

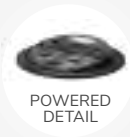
Denotes AC and USB charging outlets



## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

**Midtown Powered Counter**  
60"L 18"D 42"H (pewter/glass)  
**850103** (unlighted)  
**850102** (lighted with plug-in)



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H



**810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

## Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

**Midtown Bar**  
60"L 18"D 42"H (pewter)  
**A) 850101** (unlighted)  
**B) 850100** (lighted with plug-in)

**C) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



(lit-blue)



(lit-red)



(lit-green)



(lit-white)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Product Display Counter



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 210109**  
**LIMERICK® Stool**  
BY HERMAN MILLER™  
(white)  
18" X 17.75"L X 44"H

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Show Essentials

## Greenery and Dividers

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

### HEDGE

A) 85030  
7' Boxwood Hedge  
36.5"L 12"D 84"H  
B) 85035  
4' Boxwood Hedge  
46"L 9"D 47"H



## Miramar Dividers



**Miramar Dividers**  
(molded plastic)  
A) 85040 (white)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H

B) 820930  
30" Round Bar Table  
(blue top, chrome hydraulic base)  
30" RND 45"H  
C) 810860 Laguna Barstool  
(maple, chrome)  
18"L 20"D 47"H

**Miramar Dividers**  
(molded plastic)  
D) 85043 (harvest yellow)  
E) 85042 (burgundy)  
F) 85041 (gray)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H

# Show Essentials

## Product Kiosk & Display

A) 75032  
Display Cube–Large  
(black)  
24"W X 24"L X 42"H

B) 75031  
Display Cube–Medium  
(black)  
18"W X 18"L X 36"H

C) 75030  
Display Cube–Small  
(black)  
12"W X 12"L X 42"H



## Stanchions & Signage

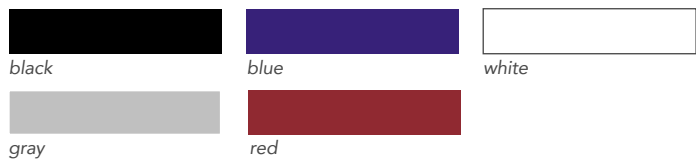
A) 220121  
Chrome Stanchion  
w/ 8' Retractable Belt  
(black, belt) 42"H

B) 220118  
Chrome Sign Holder  
(sign holds)  
22"W X 28"H



# Draped or Undraped Tables & Counters

## Table Drape Colors



Visit us at [freeman.com/store](https://freeman.com/store) to view full product line and place order.



## Sizing Chart\*

24"D X 30"H   Tables Draped			24"D X 42"H   Counter Draped		
124330	Tables Draped	3'L x 24"D x 30"H	124342	Counter Draped	3'L x 24"D x 42"H
124430	Tables Draped	4'L x 24"D x 30"H	124442	Counter Draped	4'L x 24"D x 42"H
124630	Tables Draped	6'L x 24"D x 30"H	124642	Counter Draped	6'L x 24"D x 42"H
124830	Tables Draped	8'L x 24"D x 30"H	124842	Counter Draped	8'L x 24"D x 42"H
24"D X 30"H   Tables Undraped			24"D X 42"H   Counter Undraped		
125330	Tables Undraped	3'L x 24"D x 30"H	125342	Counter Undraped	3'L x 24"D x 42"H
125430	Tables Undraped	4'L x 24"D x 30"H	125442	Counter Undraped	4'L x 24"D x 42"H
125630	Tables Undraped	6'L x 24"D x 30"H	125642	Counter Undraped	6'L x 24"D x 42"H
125830	Tables Undraped	8'L x 24"D x 30"H	125842	Counter Undraped	8'L x 24"D x 42"H
4th Side   Table Draped 30"			4th Side   Table Draped 42"		
12404630	Drape Table 4th Side	6' X 30"	12404642	Drape Table 4th Side	6' X 42"
12404830	Drape Table 4th Side	8' X 30"	12404842	Drape Table 4th Side	8' X 42"



# Show Essentials

## Storage



**750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H



**750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

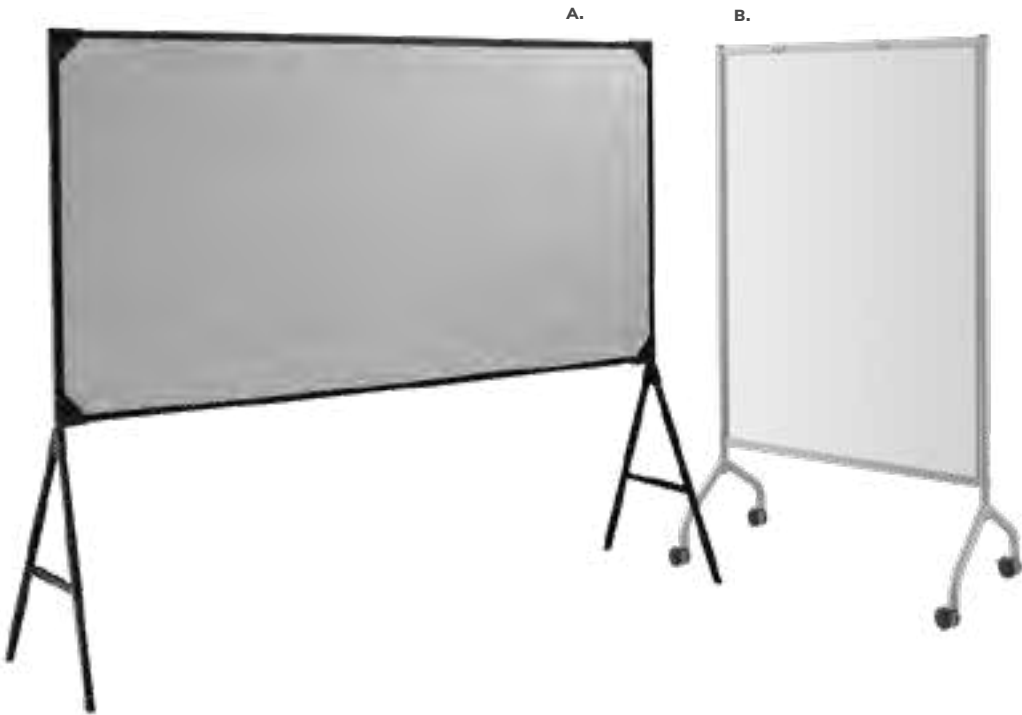


**8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H



**84080**  
**3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

## Office Accessories



**A) 10201484**  
**Floor Standing Bulletin Board**  
(white laminate, black)  
48"W X 96"L X 78"H

**B) 84050**  
**Mobile White Board**  
(white laminate, white)  
48"L 24"D 30"H



**C) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W

**D) 220109**  
**Chrome Coat Tree**  
(21" w at the base)  
8 1/4"W X 69 1/2"H

**E) 220134**  
**Brushed Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H

**F) 220106**  
**Corrugated Wastebasket**  
(black)



# Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

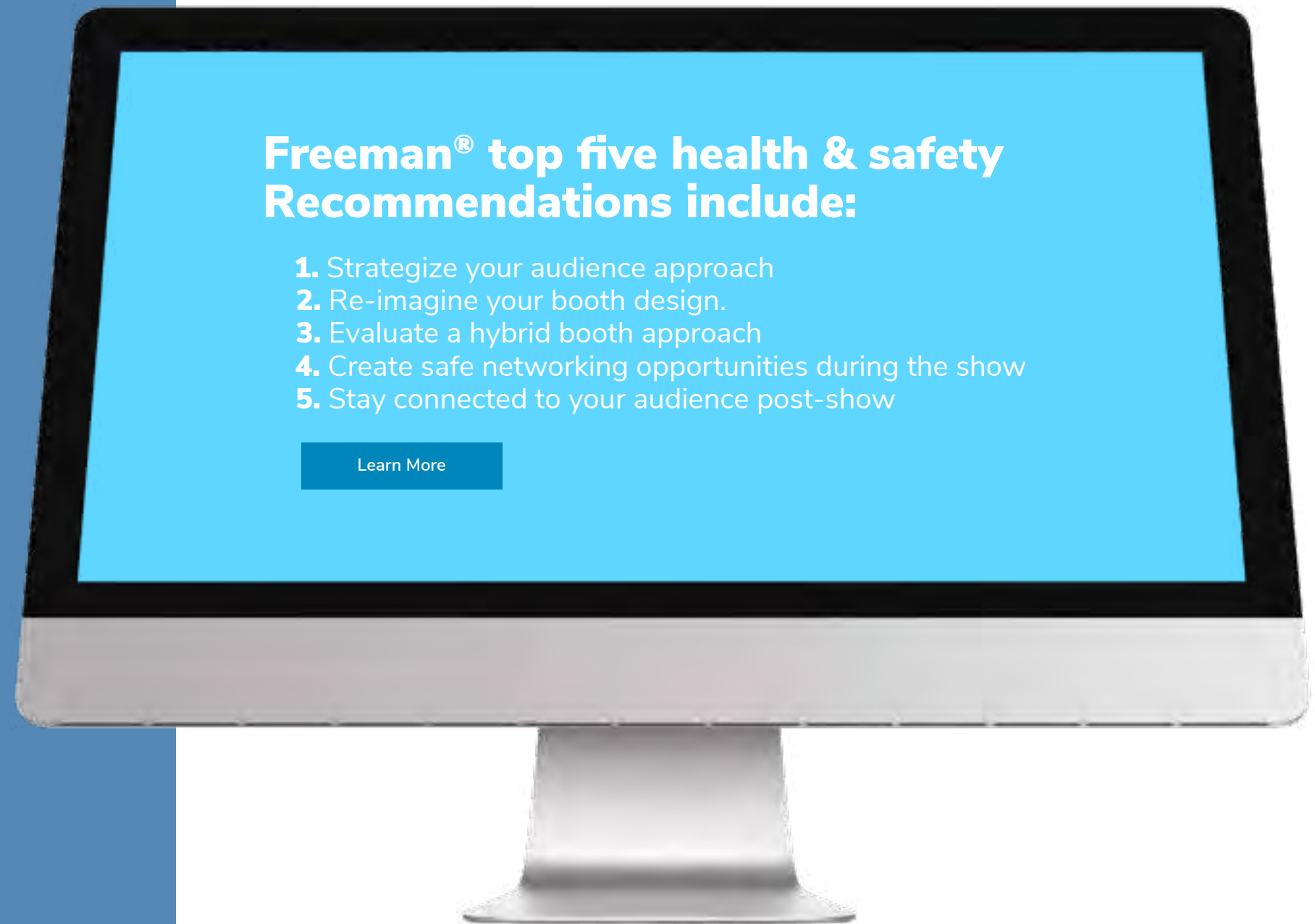
In all cases, we've put considerable thought into them.

[Click](#) to learn more detailed, interactive, printable checklist.

## Freeman® top five health & safety Recommendations include:

1. Strategize your audience approach
2. Re-imagine your booth design.
3. Evaluate a hybrid booth approach
4. Create safe networking opportunities during the show
5. Stay connected to your audience post-show

[Learn More](#)



# Health & Safety

## Safety Dividers

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

**85051 Freestanding Divider**  
(silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.

- 85052 Divider Single Sided Graphic
- 85053 Divider Single-Sided Graphic
- 85090 Divider Double-Sided Graphic



**85055 Freestanding Wall Plus**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

- 85056 Panel Single-Sided Graphic
- 85057 Panel Single-Sided Graphic
- 85058 Panel Double-Sided Graphic



**85054 Freestanding Corner**  
(silver, clear) 39"L 39"D 72"H

Also available in opaque and personalization available.



**85064 Flag Pole Divider**  
(silver, clear) 34"L 11"W 47-74"H

Also available in opaque and personalization available.

**85091 Freestanding White Board**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.



**A) Atomic Round Tables**  
(glass, chrome)  
**8201225** 42" RND 30"H  
**8201224** 36" RND 30"H

**B) 810944 Pro Executive Mid Back Chair**  
(black vinyl)  
24"L 22"D 40"H  
Adjustable height

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)

# Health & Safety

## Greenery and Dividers

**Keep it Green.** Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

### 20'x20' Midtown, Greenery Booth

Midtown Bar | pg 46  
Dividers | pg 59  
Accent Chair | pg 16  
Bar Tables | pg 7  
Barstools | pg 33  
Greenery | pg 48



**Please Note:**  
Safety dividers also available in opaque finish. Graphics and branding options also available.  
View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com**



**85050 Clear Divider Bar Counter**  
(silver, clear) 48-70\"/>



Personalize here



**Miramar Dividers**  
(molded plastic)  
**A) 85043** (white)  
Also available in the following colors.  
See page 47.  
**85043** (harvest yellow)  
**85042** (burgundy)  
**85041** (gray)  
**Vertical:** 63\"/>

**B) 8201233 Hydraulic Cafe Table**  
(orange top, chrome)  
30\"/>

**C) 810861 Laguna Chair**  
(maple, chrome)  
18\"/>



# Health & Safety

## Stanchions & Booth Design



**10'x10' - Beverly  
Demonstration Booth**

- Greenery | pg 48
- Safety Decals | pg 63
- Bar Tables | pg 33
- Barstools | pg 33
- Side Tables | pg 29
- Ottomans | pg 24

## Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.



**10'x10' - Atherton Conversation Booth**

- Greenery | pg 48
- Accent Chairs | pg 16
- Side Tables | pg 29



**220121  
Chrome Stanchion  
w/ 8' Retractable Belt**  
(black, belt) 42"H



**10'x20' - Wireless Charging  
Engagement Booth**

- Bar Tables | pg 32
- Barstools | pg 33
- Charging Tables | pg 11
- Ottomans | pg 22

# Health & Safety

## Safety & Directional Signage

Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email [healthandsafety@freeman.com](mailto:healthandsafety@freeman.com) Layout will include YOUR logo and basic background color.



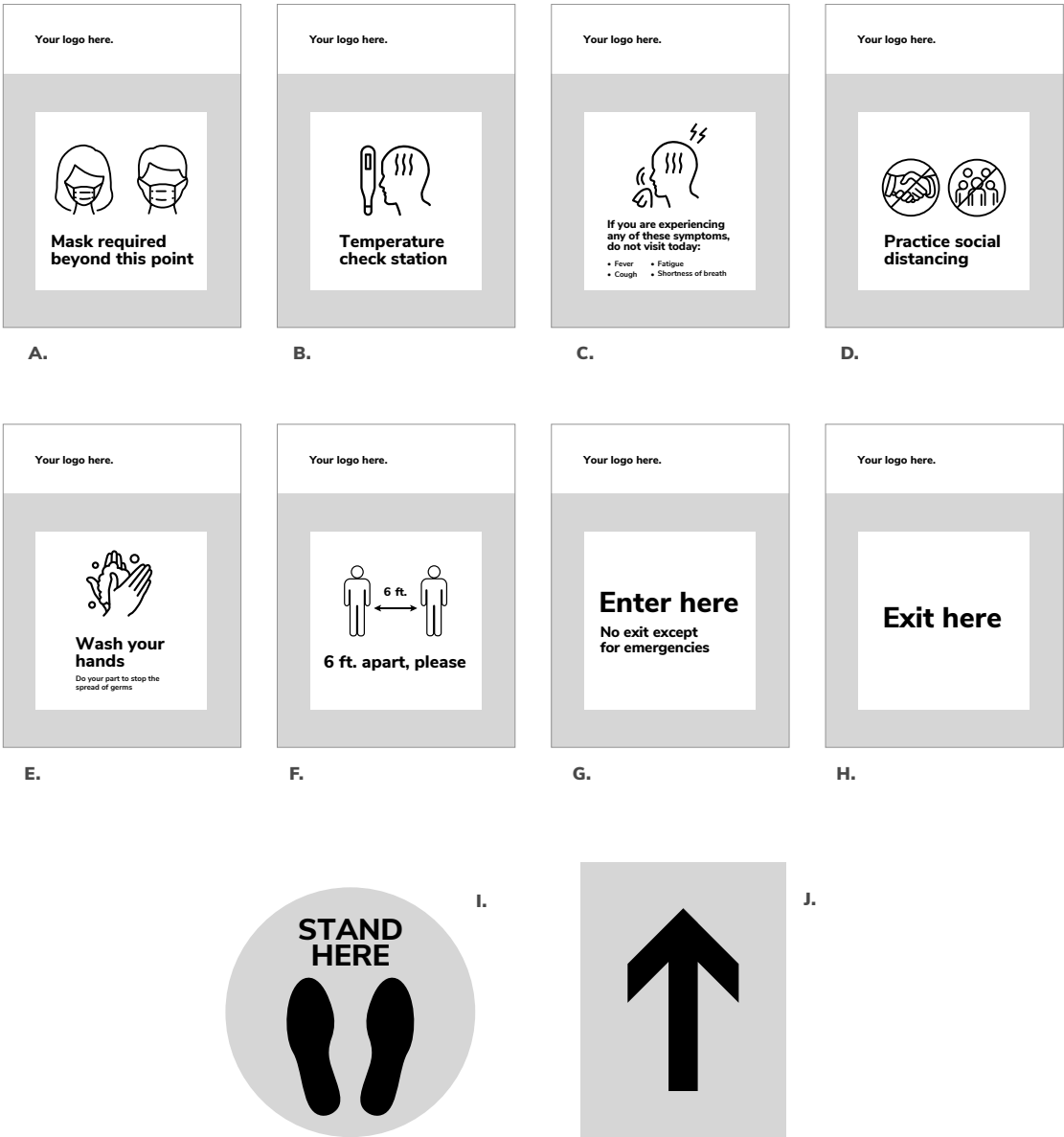
**220118**  
**Chrome Sign Holder**  
(sign holds) 22"W X 28"H



**10'x10' - Atherton**  
**Conversation Booth**  
Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29

## Safety & Directional Signage

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.



**A) Masks Required Sign**  
**20303001** 22"W X 28"H  
**20303002** 8.5"W X 11"H

**B) Temperature Check Station Sign**  
**20303003** 22"W X 28"H  
**20303004** 8.5"W X 11"H

**C) If You Are Experiencing Symptoms Sign**  
**20303005** 22"W X 28"H  
**20303006** 8.5"W X 11"H

**D) Practice Social Distancing Sign**  
**20303007** 22"W X 28"H  
**20303008** 8.5"W X 11"H

**E) Wash Your Hands Sign**  
**20303009** 22"W X 28"H  
**20303010** 8.5"W X 11"H

**F) 6' Apart Please Sign**  
**20303011** 22"W X 28"H  
**20303012** 8.5"W X 11"H

**G) Enter Here Sign**  
**20303013** 22"W X 28"H  
**20303014** 8.5"W X 11"H

**H) Exit Here Sign**  
**20303015** 22"W X 28"H  
**20303016** 8.5"W X 11"H

**I) Stand Here Floor Decal**  
**20303017** 12"W X 12"H

**J) Directional Arrow Floor Decal**  
**20303018** 18"W X 24"H



# Health & Safety

## Sanitization Product & Services

### Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.



**1510103 Clear Barrier**  
(plexi, clear) 31.5"W x 36"H

*Also available in opaque and personalization available.*

**1510100 Clear Barrier with graphic**

[Personalize here](#)

**Please Note:**

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)



(888) 508-5054

Fax: (469) 621-5612

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

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E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>SOFT SEATING</b>						
<b>Naples Group - Black Vinyl</b>						
_____	810119	Chair.....	565.00	621.50	791.00	_____
_____	830120	Loveseat.....	655.00	720.50	917.00	_____
_____	830119	Sofa.....	745.00	819.50	1,043.00	_____
<b>Munich Group - Gray Fabric</b>						
_____	810151	Armless Chair.....	360.00	396.00	504.00	_____
<b>Baja Group - White Vinyl</b>						
_____	81050	Chair.....	565.00	621.50	791.00	_____
_____	83020	Loveseat.....	655.00	720.50	917.00	_____
_____	83019	Sofa.....	745.00	819.50	1,043.00	_____
<b>Valencia - Velvet</b>						
_____	810180	Chair - Spice Orange.....	450.00	495.00	630.00	_____
_____	83045	Sofa - Coffee Brown.....	585.00	643.50	819.00	_____
<b>Key Largo Group - Black Fabric</b>						
_____	830950	Loveseat.....	540.00	594.00	756.00	_____
_____	830951	Sofa.....	630.00	693.00	882.00	_____
_____	810950	Chair.....	450.00	495.00	630.00	_____
<b>Allegro Group - Blue Fabric</b>						
_____	81019	Chair.....	450.00	495.00	630.00	_____
_____	83015	Sofa.....	630.00	693.00	882.00	_____
<b>Fairfax Group - White Vinyl</b>						
_____	810949	Chair.....	360.00	396.00	504.00	_____
_____	830949	Sofa.....	540.00	594.00	756.00	_____
<b>Palm Beach - White Vinyl</b>						
_____	83040	Sofa.....	655.00	720.50	917.00	_____
<b>Sterling Group - Gray Fabric</b>						
_____	81037	Chair.....	655.00	720.50	917.00	_____
_____	8309	Sofa.....	880.00	968.00	1,232.00	_____
<b>Cordoba Group - Taupe/Black</b>						
_____	81048	Chair.....	540.00	594.00	756.00	_____
_____	83013	Loveseat.....	630.00	693.00	882.00	_____

#### CASUAL SEATING

<b>Ottomans</b>						
_____	815122	Endless Square - White Vinyl.....	370.00	407.00	518.00	_____
_____	815123	Endless Square - Black Vinyl.....	370.00	407.00	518.00	_____
_____	815953	Endless Curve - White Vinyl.....	390.00	429.00	546.00	_____
_____	815952	Endless Curve - Black Vinyl.....	390.00	429.00	546.00	_____
_____	81518	Vibe Cube - Blue Vinyl.....	135.00	148.50	189.00	_____
_____	81519	Vibe Cube - Red Vinyl.....	135.00	148.50	189.00	_____
_____	81525	Vibe Cube - Orange Vinyl.....	135.00	148.50	189.00	_____
_____	81517	Vibe Cube - Yellow Vinyl.....	135.00	148.50	189.00	_____
_____	81530	Vibe Cube - Black Vinyl.....	135.00	148.50	189.00	_____
_____	81531	Vibe Cube - White Vinyl.....	135.00	148.50	189.00	_____

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furnishings

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Ottomans (continued)</b>						
	81532	Vibe Cube - Steel Blue Vinyl.....	135.00	148.50	189.00	
	81533	Vibe Cube - Silver Vinyl.....	135.00	148.50	189.00	
	81534	Vibe Cube - Purple Vinyl.....	135.00	148.50	189.00	
	81535	Vibe Cube -Citrus Green Vinyl.....	135.00	148.50	189.00	
	81536	Vibe Cube - Taupe Vinyl.....	135.00	148.50	189.00	
	81537	Vibe Cube - Spice Orange Vinyl.....	135.00	148.50	189.00	
	81538	Vibe Cube - Desert Rose Vinyl.....	135.00	148.50	189.00	
	815151	Marche Swivel - Gray Fabric.....	190.00	209.00	266.00	
	815154	Marche Swivel - Red Fabric.....	190.00	209.00	266.00	
	815159	Marche Swivel - Blue Fabric.....	190.00	209.00	266.00	
	815152	Marche Swivel - Linen Fabric.....	190.00	209.00	266.00	
	815157	Marche Swivel - Meadow Green Fabric.....	190.00	209.00	266.00	
	815158	Marche Swivel - Pear Yellow Fabric.....	190.00	209.00	266.00	
	815156	Marche Swivel - Plum Fabric.....	190.00	209.00	266.00	
	815153	Marche Swivel - Raspberry Fabric.....	190.00	209.00	266.00	
	815155	Marche Swivel - Rose Quartz Fabric.....	190.00	209.00	266.00	
	815150	Marche Swivel - White Vinyl.....	190.00	209.00	266.00	
	815160	Marche Swivel - Orange Fabric.....	190.00	209.00	266.00	
	81540	Marche Swivel - Forest Green Vinyl.....	190.00	209.00	266.00	
	81541	Marche Swivel - Teal Velvet.....	190.00	209.00	266.00	
	81542	Marche Swivel - Distressed Brown Vinyl.....	190.00	209.00	266.00	
	81543	Marche Swivel - Black Vinyl.....	190.00	209.00	266.00	
	81539	Marche Swivel - Ivory Faux Sheep Fur.....	190.00	209.00	266.00	
<b>Beverly Bench Ottomans</b>						
	81550	Black Vinyl.....	370.00	407.00	518.00	
	81551	Brown Fabric.....	370.00	407.00	518.00	
	81552	Gray Fabric.....	370.00	407.00	518.00	
	81553	Linen Fabric.....	370.00	407.00	518.00	
	81554	Ocean Blue Fabric.....	370.00	407.00	518.00	
	81555	Red Fabric.....	370.00	407.00	518.00	
	81556	White Vinyl.....	370.00	407.00	518.00	
<b>Beverly Small Bench Ottomans</b>						
	81560	Black Vinyl.....	280.00	308.00	392.00	
	81561	Blue Fabric.....	280.00	308.00	392.00	
	81562	Brown Fabric.....	280.00	308.00	392.00	
	81563	Green Fabric.....	280.00	308.00	392.00	
	81565	Linen Fabric.....	280.00	308.00	392.00	
	81568	Red Fabric.....	280.00	308.00	392.00	
	81569	White Vinyl.....	280.00	308.00	392.00	
	81566	Lavender Fabric.....	280.00	308.00	392.00	
	81567	Orange Fabric.....	280.00	308.00	392.00	
	81564	Gray Fabric.....	280.00	308.00	392.00	
	81570	Yellow Fabric.....	280.00	308.00	392.00	
<b>Accent Chairs</b>						
	71089	Black Diamond Side Chair.....	120.00	132.00	168.00	
	71090	Black Diamond Arm Chair.....	135.00	148.50	189.00	
	810861	Laguna Chair - Maple/Chrome.....	145.00	159.50	203.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Accent Chairs (continued)</b>						
	210108	Limerick® Chair by Herman Miller.....	80.00	88.00	112.00	
	810816	Madrid Chair - White Vinyl/Chrome.....	565.00	621.50	791.00	
	810948	Meeting Chair - White Vinyl.....	295.00	324.50	413.00	
	810164	Marina Chair - White Vinyl.....	160.00	176.00	224.00	
	810160	Marina Chair - Black Vinyl.....	160.00	176.00	224.00	
	810161	Marina Chair - Brown Fabric.....	160.00	176.00	224.00	
	810162	Marina Chair - Ocean Blue Fabric.....	160.00	176.00	224.00	
	810163	Marina Chair - Red Fabric.....	160.00	176.00	224.00	
	810131	Malba Chair - Gray Molded Plastic.....	105.00	115.50	147.00	
	810130	Malba Chair - Green Molded Plastic.....	105.00	115.50	147.00	
	810846	Christopher Chair - White Vinyl/Chrome.....	135.00	148.50	189.00	
	810851	Zenith Chair - White/Chrome.....	145.00	159.50	203.00	
	810841	Rustique Chair - Gunmetal.....	135.00	148.50	189.00	
	810837	Razor Armless Chair - White High Density Plastic.....	100.00	110.00	140.00	
	810875	Swanson Swivel Chair - White Vinyl.....	295.00	324.50	413.00	
	81083	Blade Chair - Sky Blue.....	100.00	110.00	140.00	
	81082	Blade Chair - Red.....	100.00	110.00	140.00	
	81093	Lucent Chair - Frosted Acrylic.....	180.00	198.00	252.00	
	810145	Wentworth Chair - Brown Vinyl.....	295.00	324.50	413.00	
	81024	Atherton Chair - Brown Leather.....	655.00	720.50	917.00	
	81034	Bowery Chair - Yellow Fabric.....	450.00	495.00	630.00	
	81035	Century Chair - Gray Velvet.....	450.00	495.00	630.00	
	81036	Lena Chair - Green Leather.....	450.00	495.00	630.00	
	81031	Montreal Chair - Blue Fabric.....	565.00	621.50	791.00	
	81032	Pasadena Chair - White Plastic.....	285.00	313.50	399.00	
	81038	Tech Chair - Gray Vinyl.....	565.00	621.50	791.00	
	81039	Tech Tablet Chair - Gray Vinyl.....	565.00	621.50	791.00	
	81046	Brooklyn Swivel Meeting Chair - White/Oak.....	360.00	396.00	504.00	
	81047	Brooklyn Swivel Meeting Chair - White/Black.....	360.00	396.00	504.00	
<b>Executive Seating</b>						
	71045	Gray Gaslift Chair Without Arms.....	215.00	236.50	301.00	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	360.00	396.00	504.00	
	810175	Genesis Chair - Black.....	225.00	247.50	315.00	
	810844	Pro Executive High Back Chair - White Vinyl.....	315.00	346.50	441.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	315.00	346.50	441.00	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	315.00	346.50	441.00	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	315.00	346.50	441.00	
	810947	Pro Executive Guest Chair - Black Vinyl.....	315.00	346.50	441.00	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	405.00	445.50	567.00	
<b>Barstools</b>						
	71088	Black Diamond Stool.....	175.00	192.50	245.00	
	71047	Gray Gaslift Stool without Arms.....	265.00	291.50	371.00	
	810860	Laguna Barstool - Maple/Chrome.....	190.00	209.00	266.00	
	210109	Limerick® Stool by Herman Miller.....	125.00	137.50	175.00	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	175.00	192.50	245.00	
	810873	Lift Barstool - Red Vinyl/Chrome.....	175.00	192.50	245.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Barstools (continued)</b>						
	810871	Lift Barstool - Black Vinyl/Chrome.....	175.00	192.50	245.00	
	810870	Lift Barstool - White Vinyl/Chrome.....	175.00	192.50	245.00	
	810103	Banana Barstool - White Vinyl/Chrome.....	200.00	220.00	280.00	
	810104	Banana Barstool - Black Vinyl/Chrome.....	200.00	220.00	280.00	
	810850	Zenith Barstool - White/Chrome.....	190.00	209.00	266.00	
	810840	Zoey Barstool - White Vinyl/Chrome.....	305.00	335.50	427.00	
	810848	Christopher Barstool - White Vinyl/Chrome.....	190.00	209.00	266.00	
	810202	Shark Swivel Barstool - White Plastic/Chrome.....	315.00	346.50	441.00	
	810839	Rustique Barstool - Gunmetal.....	135.00	148.50	189.00	
	81080	Blade Barstool - Red.....	145.00	159.50	203.00	
	81081	Blade Barstool - Sky Blue.....	145.00	159.50	203.00	
	81092	Lucent Barstool - Frosted Acrylic.....	235.00	258.50	329.00	
	810135	Task Stool - Black Fabric.....	275.00	302.50	385.00	
	81026	Marina Barstool - Ocean Blue.....	215.00	236.50	301.00	
	81027	Marina Barstool - Black Vinyl.....	215.00	236.50	301.00	
	81028	Marina Barstool - Brown Fabric.....	215.00	236.50	301.00	
	81029	Marina Barstool - Red Fabric.....	215.00	236.50	301.00	
	81030	Marina Barstool - White Vinyl.....	215.00	236.50	301.00	

**Draped Tables & Counters**

**Draped Tables** - Tables are 24" wide  
☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red

	124330	Draped Table 3'L x 30"H.....	160.00	176.00	224.00	
	124430	Draped Table 4'L x 30"H.....	160.00	176.00	224.00	
	124630	Draped Table 6'L x 30"H.....	190.00	209.00	266.00	
	124830	Draped Table 8'L x 30"H.....	205.00	225.50	287.00	
	12404630	4th Side Drape 6'L x 30"H.....	45.00	49.50	63.00	
	12404830	4th Side Drape 8'L x 30"H.....	45.00	49.50	63.00	
	124342	Draped Counter 3'L x 42"H.....	190.00	209.00	266.00	
	124442	Draped Counter 4'L x 42"H.....	190.00	209.00	266.00	
	124642	Draped Counter 6'L x 42"H.....	205.00	225.50	287.00	
	124842	Draped Counter 8'L x 42"H.....	235.00	258.50	329.00	
	12404642	4th Side Drape 6'L x 42"H.....	55.00	60.50	77.00	
	12404842	4th Side Drape 8'L x 42"H.....	55.00	60.50	77.00	

**Undraped Tables & Counters**

	125330	Undraped Table 3'L x 30"H.....	115.00	126.50	161.00	
	125430	Undraped Table 4'L x 30"H.....	115.00	126.50	161.00	
	125630	Undraped Table 6'L x 30"H.....	145.00	159.50	203.00	
	125830	Undraped Table 8'L x 30"H.....	160.00	176.00	224.00	
	125342	Undraped Counter 3'L x 42"H.....	135.00	148.50	189.00	
	125442	Undraped Counter 4'L x 42"H.....	135.00	148.50	189.00	
	125642	Undraped Counter 6'L x 42"H.....	150.00	165.00	210.00	
	125842	Undraped Counter 8'L x 42"H.....	180.00	198.00	252.00	

**Table Top Risers** - Risers are 8" wide

	1504100	Black 4'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	
	1504101	White 4'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	
	1506100	Black 6'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	
	1506101	White 6'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Table Top Risers - Risers are 8" wide (continued)</b>						
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	45.00	49.50	63.00	_____
<b>Pedestal Tables - Soho Series</b>						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	225.00	247.50	315.00	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	240.00	264.00	336.00	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	138.45	152.30	193.85	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	225.00	247.50	315.00	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	240.00	264.00	336.00	_____
<b>Pedestal Tables - Chelsea Series</b>						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	225.00	247.50	315.00	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	240.00	264.00	336.00	_____
_____	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	225.00	247.50	315.00	_____
_____	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	240.00	264.00	336.00	_____
<b>Pedestal Tables</b>						
_____	8201208	Hydraulic Base Cafe Table - Maple.....	355.00	390.50	497.00	_____
_____	8201207	Hydraulic Base Bar Table - Maple.....	355.00	390.50	497.00	_____
_____	8201209	Hydraulic Base Cafe Table - Graphite.....	370.00	407.00	518.00	_____
_____	8201211	Hydraulic Base Bar Table - Graphite.....	370.00	407.00	518.00	_____
_____	8201206	Hydraulic Base Cafe Table - Maple.....	370.00	407.00	518.00	_____
_____	8201205	Hydraulic Base Bar Table - Maple.....	370.00	407.00	518.00	_____
_____	820126	Hydraulic Base Cafe Table - White Laminate.....	370.00	407.00	518.00	_____
_____	820125	Hydraulic Base Bar Table - White Laminate.....	370.00	407.00	518.00	_____
_____	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.....	355.00	390.50	497.00	_____
_____	820240	Madison Hydraulic Base Bar Table - Gray Acajou.....	355.00	390.50	497.00	_____
_____	820265	Madison Cafe Table - Gray Acajou.....	265.00	291.50	371.00	_____
_____	820264	Madison Bar Table - Gray Acajou.....	265.00	291.50	371.00	_____
_____	8201220	30" Cafe Table Black Base - White Laminate.....	265.00	291.50	371.00	_____
_____	8201221	30" Bar Table Black Base - White Laminate.....	265.00	291.50	371.00	_____
_____	8201222	30" Bar Table Chrome Base - White Laminate.....	355.00	390.50	497.00	_____
_____	8201223	30" Cafe Table Chrome Base - White Laminate.....	355.00	390.50	497.00	_____
_____	820920	30" Bar Table Chrome Hydraulic Base - Red.....	355.00	390.50	497.00	_____
_____	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	355.00	390.50	497.00	_____
_____	820922	30" Bar Table Chrome Hydraulic Base - Graphite.....	355.00	390.50	497.00	_____
_____	820923	30" Cafe Table Chrome Hydraulic Base - Graphite.....	355.00	390.50	497.00	_____
_____	820930	30" Bar Table w/ Hydraulic Base - Blue.....	355.00	390.50	497.00	_____
_____	820931	30" Bar Table w/ Black Base - Blue.....	265.00	291.50	371.00	_____
_____	820932	30" Bar Table w/ Hydraulic Base - Wood.....	355.00	390.50	497.00	_____
_____	820933	30" Bar Table w/ Black Base - Wood.....	265.00	291.50	371.00	_____
_____	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	355.00	390.50	497.00	_____
_____	820941	30" Cafe Table w/ Black Base - Blue.....	265.00	291.50	371.00	_____

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Pedestal Tables (continued)</b>						
	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	355.00	390.50	497.00	
	820943	30" Cafe Table w/ Black Base - Wood.....	265.00	291.50	371.00	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	355.00	390.50	497.00	
	820911	30" Bar Table w/ Hydraulic Base - Black.....	355.00	390.50	497.00	
	820912	30" Bar Table w/ Hydraulic Base - Green.....	355.00	390.50	497.00	
	820913	30" Bar Table w/ Hydraulic Base - Orange.....	355.00	390.50	497.00	
	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	355.00	390.50	497.00	
	820915	30" Bar Table w/ Black Base - Gunmetal.....	265.00	291.50	371.00	
	820916	30" Bar Table w/ Black Base - Black.....	265.00	291.50	371.00	
	820917	30" Bar Table w/ Black Base - Green.....	265.00	291.50	371.00	
	820918	30" Bar Table w/ Black Base - Orange.....	265.00	291.50	371.00	
	820919	30" Bar Table w/ Black Base - Yellow.....	265.00	291.50	371.00	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	355.00	390.50	497.00	
	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	355.00	390.50	497.00	
	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	355.00	390.50	497.00	
	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	355.00	390.50	497.00	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	355.00	390.50	497.00	
	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	265.00	291.50	371.00	
	8201236	30" Cafe Table w/ Black Base - Black.....	265.00	291.50	371.00	
	8201237	30" Cafe Table w/ Back Base - Green.....	265.00	291.50	371.00	
	8201238	30" Cafe Table w/ Black Base - Orange.....	265.00	291.50	371.00	
	8201239	30" Cafe Table w/ Black Base - Yellow.....	265.00	291.50	371.00	
	8201240	36" Bar Table w/ Hydraulic Base - Black.....	370.00	407.00	518.00	
	8201241	36" Bar Table w// Black Base - Black.....	295.00	324.50	413.00	
	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	370.00	407.00	518.00	
	8201243	36" Cafe Table w/ Black Base - Black.....	295.00	324.50	413.00	
<b>Accent Tables</b>						
	82015	Silverado End Table - Tempered Glass/Painted Steel.....	265.00	291.50	371.00	
	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	340.00	374.00	476.00	
	820252	Alondra End Table - Glass/Chrome.....	265.00	291.50	371.00	
	820250	Alondra Cocktail Table - Glass/Chrome.....	340.00	374.00	476.00	
	820253	Alondra End Table - Wood/Chrome.....	265.00	291.50	371.00	
	820251	Alondra Cocktail Table - Wood/Chrome.....	340.00	374.00	476.00	
	8201224	Atomic 36" Round Table - Glass/Chrome.....	340.00	374.00	476.00	
	8201225	Atomic 42" Round Table - Glass/Chrome.....	355.00	390.50	497.00	
	82028	Geo End Table - Wood/Black Steel.....	225.00	247.50	315.00	
	82027	Geo Cocktail Table - Wood/Black Steel.....	295.00	324.50	413.00	
	82035	Geo End Table - Glass/Chrome.....	225.00	247.50	315.00	
	82034	Geo Cocktail Table - Glass/Chrome.....	295.00	324.50	413.00	
	82054	Sydney End Table - Black Laminate/Brushed Steel..	225.00	247.50	315.00	
	82055	Sydney End Table - White Laminate/Brushed Steel..	225.00	247.50	315.00	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82079	Sydney End Table - Blue Laminate/Brushed Steel.....	225.00	247.50	315.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Accent Tables (continued)</b>						
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	225.00	247.50	315.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	295.00	324.50	413.00	
	82075	Regis End Table - Brushed Metal.....	265.00	291.50	371.00	
	82074	Regis Bench Table - Brushed Metal.....	340.00	374.00	476.00	
	820844	Aura Round Table - White Metal.....	160.00	176.00	224.00	
	82043	Geo Square-Round Table - Glass/Black Steel.....	355.00	390.50	497.00	
	82044	Geo Square-Round Table - Glass/Chrome.....	355.00	390.50	497.00	
	8201226	Rustique Square Metal Bar Table - Gray.....	315.00	346.50	441.00	
	820130	Mesa Cocktail Table - Black/Bronze.....	295.00	324.50	413.00	
	820131	Mesa Cocktail Table - Glass/Bronze.....	295.00	324.50	413.00	
	820132	Mesa Cocktail Table - Wood/Bronze.....	295.00	324.50	413.00	
	820133	Mesa End Table - Black/Bronze.....	225.00	247.50	315.00	
	820134	Mesa End Table - Glass/Bronze.....	225.00	247.50	315.00	
	820135	Mesa End Table - Wood/Bronze.....	225.00	247.50	315.00	
	820310	Sedona Side Table - Black/Bronze.....	160.00	176.00	224.00	
	820311	Sedona Side Table - Wood/Bronze.....	160.00	176.00	224.00	
	820312	Sedona Side Table - White/Bronze.....	160.00	176.00	224.00	
	820320	Taos Side Table - Black/Bronze.....	160.00	176.00	224.00	
	820321	Taos Side Table Wood/Bronze.....	160.00	176.00	224.00	
	820322	Taos Side Table - White/Bronze.....	160.00	176.00	224.00	
<b>Conference Tables</b>						
	82041	Geo Conference Table - Glass/Black Steel.....	445.00	489.50	623.00	
	82051	Geo Conference Table - Glass/Chrome.....	445.00	489.50	623.00	
	820260	Madison Conference Table - Gray Acajou.....	405.00	445.50	567.00	
	820708	42" Round Conference Table - White Laminate.....	405.00	445.50	567.00	
	820261	Madison 5' Conference Table - Gray Acajou.....	535.00	588.50	749.00	
	820262	Madison 8' Conference Table - Gray Acajou.....	945.00	1,039.50	1,323.00	
	820263	Madison 10' Conference Table - Gray Acajou.....	945.00	1,039.50	1,323.00	
	820951	Ventura Bar Table - Maple w/ Grommets.....	630.00	693.00	882.00	
	820952	Ventura Communal Bar Table - Black.....	630.00	693.00	882.00	
	820953	Ventura Bar Table - White w/ Grommets.....	630.00	693.00	882.00	
	820954	Ventura Communal Bar Table - Maple.....	630.00	693.00	882.00	
	820956	Ventura Communal Bar Table - White.....	630.00	693.00	882.00	
	820963	Ventura Communal Cafe Table - Maple.....	540.00	594.00	756.00	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	540.00	594.00	756.00	
	820961	Ventura Cafe Table - White w/ Grommets.....	540.00	594.00	756.00	
	820966	Ventura Communal Cafe Table - White.....	540.00	594.00	756.00	
	820962	Ventura Communal Cafe Table - Black.....	540.00	594.00	756.00	
	8201244	42" Round Conference Table - Black Laminate.....	405.00	445.50	567.00	
	8201	10' Table - Black Laminate.....	945.00	1,039.50	1,323.00	
	8203	5' Table - Black Laminate.....	535.00	588.50	749.00	
	8205	8' Table - Black Laminate.....	945.00	1,039.50	1,323.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Office</b>						
_____	84075	Madison Desk - Gray Acajou.....	605.00	665.50	847.00	_____
_____	84078	Madison Bookcase - Gray Acajou.....	445.00	489.50	623.00	_____
<b>Computer Desks/Tables</b>						
_____	820706	Work Desk - White Laminate.....	355.00	390.50	497.00	_____
<b>POWERED</b>						
<b>Powered Seating</b>						
_____	810120	Naples Chair, Powered - Black Vinyl.....	655.00	720.50	917.00	_____
_____	830122	Naples Loveseat, Powered - Black Vinyl.....	745.00	819.50	1,043.00	_____
_____	830121	Naples Sofa, Powered - Black Vinyl.....	835.00	918.50	1,169.00	_____
<b>Powered Tables</b>						
_____	820950	Ventura Communal Bar Table, Powered - Black.....	720.00	792.00	1,008.00	_____
_____	820955	Ventura Communal Bar Table, Powered - White.....	720.00	792.00	1,008.00	_____
_____	820964	Ventura Communal Cafe Table, Powered - Black.....	630.00	693.00	882.00	_____
_____	820965	Ventura Communal Cafe Table, Powered - White.....	630.00	693.00	882.00	_____
_____	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	605.00	665.50	847.00	_____
_____	84084	Tech Desk, Powered - Black Metal.....	480.00	528.00	672.00	_____
_____	82076	Sydney Cocktail Table, Powered - Black.....	385.00	423.50	539.00	_____
_____	82073	Sydney Cocktail Table, Powered - White.....	385.00	423.50	539.00	_____
_____	8202	10' Table, Powered - Black Laminate.....	1,035.00	1,138.50	1,449.00	_____
_____	8204	5' Table, Powered - Black Laminate.....	625.00	687.50	875.00	_____
_____	8206	8' Table, Powered - Black Laminate.....	1,035.00	1,138.50	1,449.00	_____
<b>Powered Pedestals</b>						
_____	85060	Powered Locking Pedestal 36" H, Black.....	525.00	577.50	735.00	_____
_____	85061	Powered Locking Pedestal 36" H, White.....	525.00	577.50	735.00	_____
_____	85062	Powered Locking Pedestal 42" H, Black.....	620.00	682.00	868.00	_____
_____	85063	Powered Locking Pedestal 42" H, White.....	620.00	682.00	868.00	_____
_____	820710	Wireless Charging Table, Powered.....	355.00	390.50	497.00	_____
<b>Midtown Counters &amp; Bars</b>						
_____	850103	Midtown Powered Counter Unlighted - Pewter.....	1,380.00	1,518.00	1,932.00	_____
_____	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	1,465.00	1,611.50	2,051.00	_____
_____	850101	Midtown Bar Unlighted - Pewter.....	1,225.00	1,347.50	1,715.00	_____
_____	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	1,465.00	1,611.50	2,051.00	_____
<b>DISPLAY &amp; ACCESSORIES</b>						
<b>Product Storage</b>						
_____	84080	3 Door File Cabinet on Castors - Black .....	170.00	187.00	238.00	_____
_____	85020	Posh Shelving w/ Chrome Frame - White.....	510.00	561.00	714.00	_____
<b>Refrigerator</b>						
_____	8503001	Refrigerator - White.....	1,645.00	1,809.50	2,303.00	_____
_____	8983000	Small Refrigerator.....	675.00	742.50	945.00	_____
<b>Lighting</b>						
_____	850707	Mason Table Lamp - White/Brushed Silver.....	125.00	137.50	175.00	_____
_____	850708	Mason Floor Lamp - White/Brushed Silver.....	230.00	253.00	322.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Display</b>						
_____	75030	Display Cube - Black - 12" Small.....	250.00	275.00	350.00	_____
_____	75031	Display Cube - Black - 18" Medium.....	265.00	291.50	371.00	_____
_____	75032	Display Cube - Black - 24" Large.....	285.00	313.50	399.00	_____
_____	72056	Display Counter - Black.....	432.70	475.95	605.80	_____
<b>Boxwood Hedges</b>						
_____	85030	7' Boxwood Hedge.....	640.00	704.00	896.00	_____
_____	85035	4' Boxwood Hedge.....	350.00	385.00	490.00	_____
<b>Accessories</b>						
_____	220121	Chrome Stanchion w/ 8' Retractable Belt.....	115.00	126.50	161.00	_____
_____	220118	Chrome Sign Holder.....	115.00	126.50	161.00	_____
_____	750135	Round Literature Rack.....	225.00	247.50	315.00	_____
_____	750136	Flat Literature Rack.....	220.00	242.00	308.00	_____
_____	220109	Chrome Coat Tree.....	70.00	77.00	98.00	_____
_____	220134	Aluminum Easel.....	65.00	71.50	91.00	_____
_____	220110	Chrome Bag Rack.....	130.00	143.00	182.00	_____
_____	10201484	Floor Standing Bulletin Board.....	225.00	247.50	315.00	_____
_____	220106	Corrugated Wastebasket.....	23.00	25.30	32.20	_____
_____	8502	Village Charging Hub.....	345.00	379.50	483.00	_____
<b>Special Drape</b>						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
_____	12103	Special Drape 3'H (per ft.).....	21.70	23.85	30.40	_____
_____	12108	Special Drape 8'H (per ft.).....	27.25	30.00	38.15	_____

**TOTAL COST**

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

Freeman<sup>™</sup>

# Flooring solutions

Stand out in style.

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## Your exhibit's flooring should complement your brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees



# Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level. Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf. Continue reading for more detail on each flooring option.

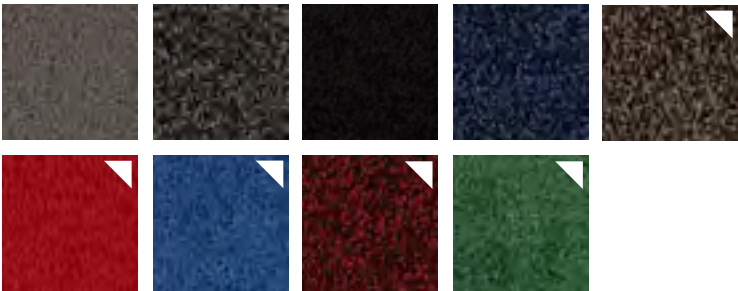
Be sure to order before the discount deadline!

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

▼ = Available only before the discount deadline

## Classic Collection

16oz carpet



## Designer Plus Collection

30oz carpet

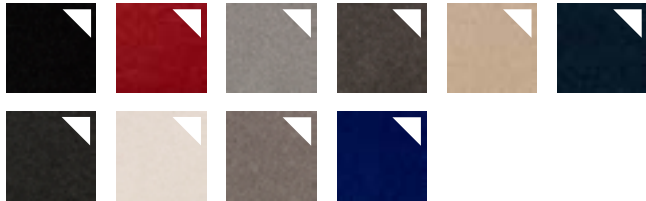
NEW



## Supreme Collection

45oz carpet

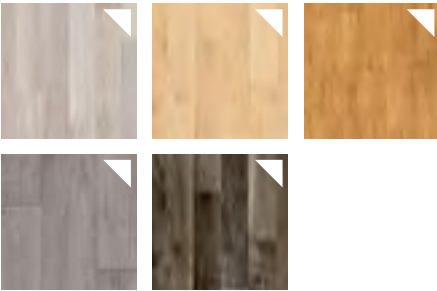
NEW



## Expo Flex Collection

10ft vinyl

NEW



## Event Flex Collection

12ft vinyl

NEW



## Riviera + Parkside Collections

Turf

NEW



# Classic Collection

## 16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



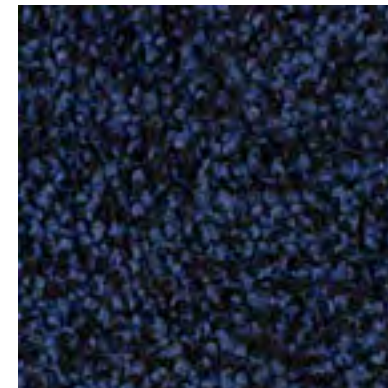
**Gray**



**Tuxedo**



**Black**



**Midnight**



**Blue**



**Red**

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# Custom Cut Classic Collection

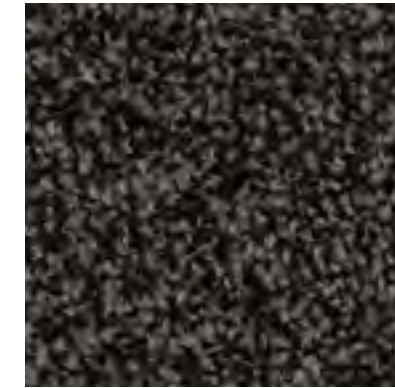
16oz

- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

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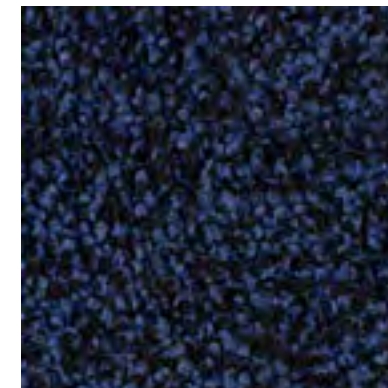
**Gray**



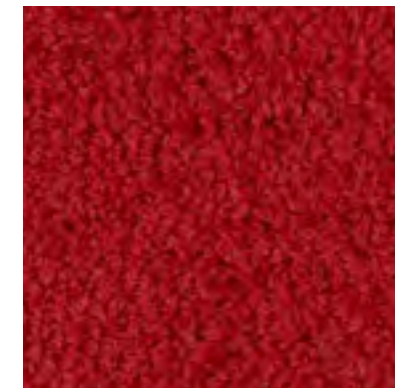
**Tuxedo**



**Black**



**Midnight**



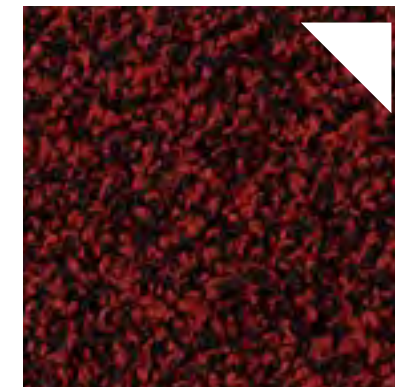
**Red**



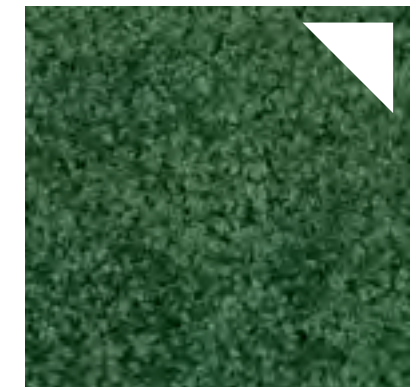
**Blue**



**Latte**



**Red Pepper**



**Green**

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NEW

# Designer Plus Collection

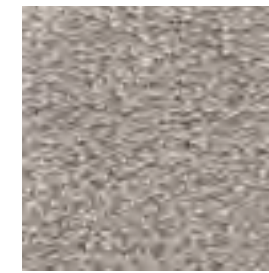
30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Black**



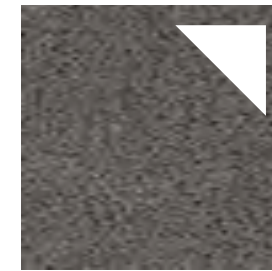
**Grey Pearl**



**Red**



**Navy**



**Lava Rock**



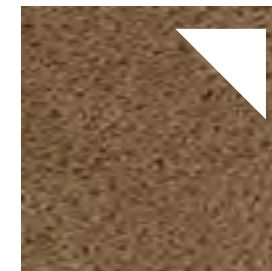
**Paprika**



**Graphite**



**Royal Blue**



**Silky Beige**



**Ivory**



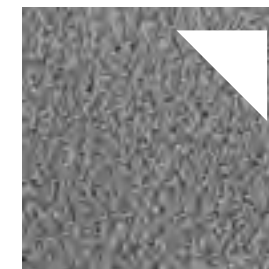
**Smoke**



**Sword**



**White**



**Silver Cloud**

▼ = Available only before the discount deadline

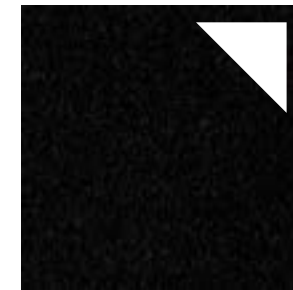


NEW

# Supreme Collection

## 45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



**Black**



**Red**



**Silver Cloud**



**Navy**



**Charcoal**



**Reflex Blue**



**Cream**



**Silver Mist**



**Smoke**



**White**

▼ = Available only before the discount deadline

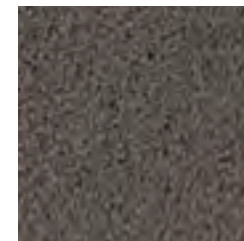
# Ordering after the discount deadline? Don't fret.

You can select from these options.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

## Classic Collection

16oz



Gray



Tuxedo



Black



Midnight

## Custom Cut Classic Collection

16oz



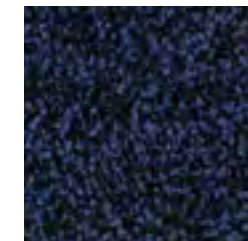
Gray



Tuxedo



Black



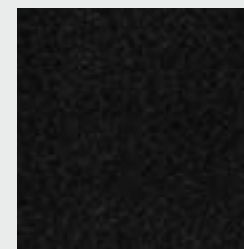
Midnight



Red

## Designer Plus Collection

30oz



Black



Gray Pearl





**Want to try  
something other than  
carpet? We have it!**

Now offering vinyl and turf  
flooring solutions.

NEW

# Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee



**Birch**



**Light Maple**



**Dark Maple**



**Ash**



**Smoke**

▼ = Available only before the discount deadline



NEW

# Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Whitewood**



**Silverwood**



**Dark Maple**



**Blackwood**



**Barnwood**

▼ = Available only before the discount deadline

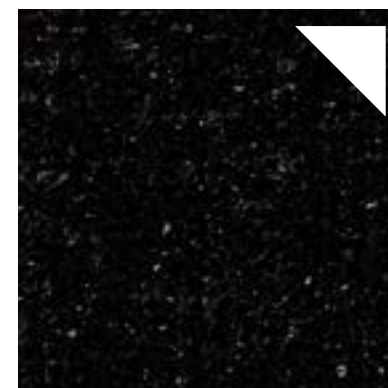
NEW

# Turf

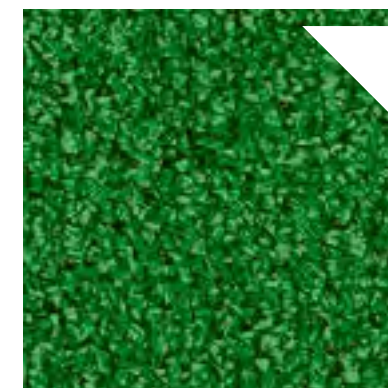
- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

**Riviera** synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

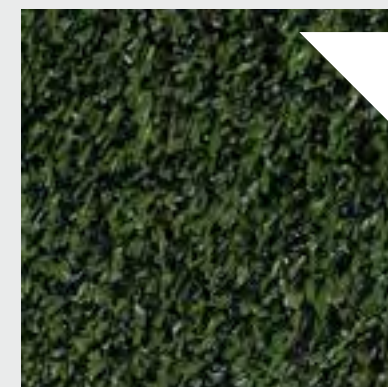


**Riviera Black**



**Riviera Green**

**Parkside** Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



**Parkside Green**

▼ = Available only before the discount deadline



# Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact [solutions@freeman.com](mailto:solutions@freeman.com)





Freeman<sup>7</sup>

# Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

[freeman.com/find-show](https://freeman.com/find-show)

Visit us at [freeman.com](https://freeman.com) or contact us at [freeman.com/contact](https://freeman.com/contact)



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NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by AUGUST 23, 2022.

## FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline are denoted with an asterisk \*
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

### 10' Classic Carpet, Padding & Plastic Covering

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Midnight Blue ☐ Red\* ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
	10' x 10' Classic Carpet .....	\$ 235.00	\$ 258.50	\$ 329.00	
	10' x 20' Classic Carpet .....	\$ 470.00	\$ 517.00	\$ 658.00	
	10' x 30' Classic Carpet .....	\$ 705.00	\$ 775.50	\$ 987.00	
	10' x 10' Carpet Padding - Single Layer.....	\$ 145.00	\$ 159.50	\$ 203.00	
	10' x 20' Carpet Padding - Single Layer.....	\$ 290.00	\$ 319.00	\$ 406.00	
	10' x 30' Carpet Padding - Single Layer.....	\$ 435.00	\$ 478.50	\$ 609.00	
	10' x 10' Carpet Padding - Double Layer.....	\$ 290.00	\$ 319.00	\$ 406.00	
	10' x 20' Carpet Padding - Double Layer.....	\$ 580.00	\$ 638.00	\$ 812.00	
	10' x 30' Carpet Padding - Double Layer.....	\$ 870.00	\$ 957.00	\$ 1,218.00	
	Plastic Covering (price per sqft).....	\$ .80	\$ .90	\$ 1.10	

### Custom Cut Classic Carpet

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Green\* ☐ Latte\* ☐ Midnight ☐ Red\* ☐ Red pepper\* ☐ Tuxedo

**16 oz. Carpet Rental** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 4.70	\$ 5.15	\$ 6.60	

### Vinyl\*

- Pricing includes delivery, material handling, installation and removal.

#### 10 ft Expo Event Vinyl, choose your flooring color:

☐ Ash ☐ Birch ☐ Dark Maple ☐ Light Maple ☐ Smoke

**10 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 7.10	\$ 7.80	\$ 9.95	

#### 12 ft Event Flex Vinyl, choose your flooring color:

☐ Barnwood ☐ Blackwood ☐ Dark Maple ☐ Silverwood ☐ Whitewood

**12 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 8.90	\$ 9.80	\$ 12.45	

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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E-MAIL ADDRESS : \_\_\_\_\_



### Upgraded Carpet\*

- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### 30 oz Designer Plus Carpet, choose your carpet color:

☐ Black ☐ Graphite\* ☐ Gray Pearl ☐ Ivory\* ☐ Lava Rock\* ☐ Navy\* ☐ Paprika\* ☐ Red\* ☐ Royal Blue\* ☐ Silky Beige\*  
☐ Silver Cloud ☐ Smoke\* ☐ Sword\* ☐ White\*

#### 30 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 5.60	\$ 6.15	\$ 7.85
Over 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 5.05	\$ 5.55	\$ 7.05

#### 45 oz Supreme Carpet, choose your carpet color:

☐ Black\* ☐ Charcoal\* ☐ Cream\* ☐ Navy\* ☐ Red\* ☐ Reflex Blue\* ☐ Silver Cloud\* ☐ Silver Mist\* ☐ Smoke\* ☐ White\*

#### 45 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 6.45	\$ 7.10	\$ 9.05
Over 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 5.75	\$ 6.35	\$ 8.05



### Carpet Padding

- Pricing includes delivery, material handling, installation and removal.
- Order padding by the sqft if your size is not listed on the standard size order form.

#### Carpet Padding- Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 1.45	\$ 1.60	\$ 2.05
Over 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 1.30	\$ 1.45	\$ 1.80

#### Double Carpet Padding- Price per sqft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 2.90	\$ 3.20	\$ 4.05
Over 700 sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 2.60	\$ 2.85	\$ 3.65

#### Vinyl Flooring Padding - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 4.25	\$ 4.70	\$ 5.95

### Turf\*

- Pricing includes delivery, material handling, installation and removal.

#### Riviera Turf, choose your color:

☐ Black ☐ Ivy Green

#### Riviera Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 5.15	\$ 5.65	\$ 7.20

#### Parkside Turf, choose your color:

☐ Green

#### Parkside Landscape Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____	sqft	\$ 10.70	\$ 11.75	\$ 15.00

#### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



(888) 508-5054

Fax: (469) 621-5612

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME:

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CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

### CLEANING SERVICES

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

#### VACUUMING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
------------	--------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

_____	610100	Booth Vacuuming - One Time .....	.63	.90	_____
_____	610200	Booth Vacuuming - 2 Days .....	1.26	1.75	_____

#### SHAMPOOING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
------------	--------	-------------	---------------	-----------------	-------

_____	630100	Shampoo Carpet - One Time .....	1.15	1.60	_____
_____	630200	Shampoo Carpet - 2 Days .....	2.30	3.20	_____

#### FLOOR SURFACE CLEANING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
------------	--------	-------------	---------------	-----------------	-------

_____	690100	Floor Surface Cleaning - One Time .....	.63	.90	_____
_____	690200	Floor Surface Cleaning - 2 Days .....	1.26	1.75	_____

#### PORTER SERVICE (per day)

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
--------------	--------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

_____	620500	Exhibit Area / Under 500 sqft. ....	122.25	171.15	_____
_____	6201500	Exhibit Area / 501 - 1,500 sqft.....	142.60	199.65	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sqft.....	166.15	232.60	_____

#### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

# SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)



## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Take advantage of the Discount Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by AUGUST 23, 2022.

## GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.  
Please see artwork guidelines for electronic files on page 2 of this form.

### DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\_\_\_\_\_ L X \_\_\_\_\_ W = \_\_\_\_\_ sqft  
\$ 25.80 per sqft discount price  
sqft \_\_\_\_\_ x or \_\_\_\_\_ = \$ \_\_\_\_\_  
\$ 38.70 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

### LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name \_\_\_\_\_

Application \_\_\_\_\_

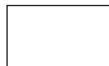
PMS Colors \_\_\_\_\_

### Backing Material:

- |   |  |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore)        | <input type="checkbox"/> Masonite                      |
| <input type="checkbox"/> Freeman PVC (PVC)              | <input type="checkbox"/> Plexi                         |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam)    | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other                         |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical \_\_\_\_\_ Horizontal \_\_\_\_\_ Use Your Judgment For Sign Layout



Special Instructions \_\_\_\_\_

### STANDARD SIZES

#### CHOOSE YOUR SIZE:

QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	59.10	88.65 =	_____
7" x 22"	63.45	95.20 =	_____
7" x 44"	71.95	107.95 =	_____
9" x 44"	83.75	125.65 =	_____
11" x 14"	63.45	95.20 =	_____
14" x 22"	88.75	133.15 =	_____
14" x 44"	102.30	153.45 =	_____
22" x 28"	136.60	204.90 =	_____
28" x 44"	184.15	276.25 =	_____
20" x 60"	251.15	376.75 =	_____

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

### INDICATE YOUR SIGN COPY HERE:

\* Please feel free to attach additional sign copy on separate page.



Vertical

Horizontal

Use Your Judgment For Sign Layout



Background Color: \_\_\_\_\_

Lettering Color: \_\_\_\_\_

### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

## CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

*Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.*

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

**RASTER ART** (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

**VECTOR ART:**

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

**FONTS and LINKS**

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

**COLOR**

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

**ARTWORK IN THE STRUCTURE**

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES and SUPPORT FILES

**NATIVE FILES:**

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

**PRINT FILES:**

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

**RASTER OR BITMAP ART:**

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

### WAYS TO SEND ARTWORK

- When placing an order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.

# LABOR JURISDICTIONS / NEW ORLEANS

To assist you in planning for your participation in your New Orleans show, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask you to read the following:

## LABOR SOURCE

We currently have a labor agreement with The Louisiana Carpenters Regional Council to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from the local. Any labor services that may be required beyond what your regular full time employees can provide, must be rendered by the local. Labor can be ordered in advance by returning the Display Labor order form, or on show site, at the Freeman Service Desk.

## MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment; however, is not permitted. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out.

## TIPPING

Freeman requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all Freeman employees. Any request for such should be brought to the attention of a representative at the Freeman Service Desk or correspondence may be directed to the attention of the General Manager at the local office address.

## SAFETY

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Freeman can not be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.



# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

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### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.





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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
<b>Straight Time:</b> 8:00 AM to 5:00 PM Monday through Friday.....	\$118.25	\$165.75
<b>Overtime:</b> 5:00 PM to 8:00 AM Monday through Friday		
All day Saturday and Sunday.....	\$177.25	\$248.25
<b>Double Time:</b> Holidays .....	\$236.25	\$330.75

• **Show Site prices will apply to all labor orders placed at show site.**

- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

### INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	x _____ = \$ _____		
_____	_____	_____	x _____ = _____	x _____ = \$ _____		
Freeman Supervision (30%) = \$ _____						
Total Installation = \$ _____						

### DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	x _____ = \$ _____		
_____	_____	_____	x _____ = _____	x _____ = \$ _____		
Freeman Supervision (30%) = \$ _____						
Total Dismantle = \$ _____						

NAME OF SHOW: **Louisiana Civil Engineering Conference / September 21 - 22, 202**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

### FREEMAN SUPERVISED LABOR

**IN ORDER TO BETTER SERVE YOU** - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

### INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_

Total No. of Pieces: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement: Drawing Attached \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_

Special Tools/Hardware Required: \_\_\_\_\_

### OUTBOUND SHIPPING INFORMATION

SHIP TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select a Carrier:

##### ☐ Freeman Exhibit Transportation:

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.  
Freeman will make arrangements for all  
Freeman Exhibit Transportation shipments.

##### ☐ Other Carrier:

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

#### Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

#### Freight Charges:

☐ Same as ship to

Bill To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Select Shipment Options (if applicable)

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

**In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.